

**INFORMATION NOTE
ON THE PROTECTION OF THE PERSONAL DATA OF
NATURAL PERSONS – SHAREHOLDERS AND REPRESENTATIVES OF SHAREHOLDERS**

Starting May 25, 2018, the provisions of (EU) Regulation No.679/2016 of the European Parliament and the Council of the European Union on the protection of natural persons concerning the processing of personal data and the free movement of such data have been applicable.

The company CONPET SA, with registered offices in Ploiești, 1-3 Anul 1848 Street, J 29/6/22.01.1991, TIN: RO 1350020, Telephone: +40-244-401360, e-mail address: conpet@conpet.ro, informs that, in the activity it carries out, the company responsibly processes and pays special attention to the protection of personal data of natural persons it has legal relations with, in compliance with the provisions of Regulation (EU) No. 679 of April 27, 2016.

CONPET SA processes the following personal data:

For organizing and conducting the meetings of the General Meeting of Shareholders (GMS);

- To identify people entitled to exercise shareholder rights;
- Related to the organization and conduct of meetings for establishing the decisions adopted by the Ordinary General Meeting of Shareholders;
- To identify shareholders who will benefit from dividends, special dividends or other rights affected by the resolutions of the General Meeting of Shareholders;
- For all company shareholders: **full name, personal identification number, identity card series and number, address, citizenship, number of shares, bank account;**
- In case of shareholders, natural persons, requesting the addition of supplementary items to the agenda and/or submitting draft resolutions for approval by the GMS for the items included on the agenda, as well as in case of shareholders;
- natural persons who exercise their voting right during the GMS meetings: **name and surname, type of identity document, series and number of the identity document, domicile/residence address, citizenship of the natural person shareholder, mode of exercising the voting right;**
- For natural persons, legal representatives, of shareholders and for representatives with special or general power of attorney who request the addition of agenda items and/or submission of draft resolutions for approval by the GMS, as well as for exercising voting rights in the GMS meetings on behalf of shareholders: **name, surname, personal identification number, date and place of birth, citizenship, method of exercising the voting right.**

The company CONPET SA collects the personal data of shareholders, natural persons, and, where applicable, of natural persons who are representatives of the shareholders:

- directly from the shareholders as well as through requests made to them;
- indirectly, through the DEPOZITARUL CENTRAL SA, in the form of data from the CONPET SA Shareholders' Registry.

The legal basis for processing personal data is represented by the necessity to comply with article 6, paragraph (1), item (c) of the GDPR Regulation regarding the protection of natural persons concerning the processing of personal data, a legal obligation regulated by Law No. 31/1990 on Companies and Law No. 297/2004 on the Capital Market, as well as statutory and legal provisions applicable to the organization and conduct of the General Meetings of Shareholders (GMS).

Personal data are permanently stored by CONPET SA, for historical purposes, both on paper and electronic media, in the form of GMS meeting files, according to applicable legislation.

Under (EU) Regulation No. 679 of April 27, 2016, regarding the protection of natural persons in relation to the processing of personal data and the free movement of such data, CONPET SA shareholders benefit from the following rights:

- the right to access data;
- the right to rectify data;
- the right to delete data;
- the right to restrict data processing;
- the right to object;
- the right not to be subject to decisions based solely on automated data processing;
- the right to file a complaint with the National Supervisory Authority for Personal Data Processing (ANSPDCP).

To exercise these rights, shareholders may submit a written, dated, signed notice sent to CONPET SA.

For any additional details regarding the processing of personal data, the Data Protection Officer can be contacted at the e-mail address: dpo@conpet.ro, or a written request can be sent to the company's address.