



## Curriculum vitae Europass

### Personal Information

First name(s) / Surname(s) **Zaman Andrei Mihai**  
Address(es)  
Mobile  
Facsimile(s)  
E-mail(s)  
Nationality Romanian  
Date of birth  
Gender Male

### PROFESSIONAL EXPERIENCE

<b>Period</b>	<b>August 2022 – to date</b>
Occupation or position held	<b>Member of the Board of Directors</b>
Name and employer address	<b>Conpet SA Ploiesti</b>
<b>Period</b>	<b>May 2022 – to date</b>
Occupation or position held	<b>Director</b>
Main activities and responsibilities	Establishing, in agreement with the GMS representatives and the management team the general, specific and operational objectives of the company, for the short, medium and long term; Identification and allocation of financial, informational, material and human resources in the company, in order to achieve the established objectives; Elaboration and approval of financial, technological and human resources investment plans; Planning of the organizational structures, according to the needs of the company and the planned activities;
Name and employer address	<b>SC AFFICHAGE ROMANIA SRL</b>
Activity type or sector of activity	<b>Advertising</b>
<b>Period</b>	<b>April 2021 – to date</b>
Occupation or position held	<b>General Manager</b>
Name and employer address	<b>Euromedia Services</b>
<b>Period</b>	<b>December 2017 – to date</b>
Occupation or position held	<b>Administrator</b>
Main activities and responsibilities	Ensuring the management, the organization and operation of the company with maximum efficiency by elaborating development strategies, identifying opportunities, employing the necessary financial, technological and human resources. Coordination of the activities of directors and managers by function: research, production, commercial, financial-accounting, human resources. Elaboration of the job description for the personnel who will be hired, along with the heads of the departments. The responsibility of archiving documents and storing them in the archive, for 10 (ten) years, of all the accounting registries and the supporting documents that are the basis of the accounting entries, with the exception of the salary statements that are stored for 50 (fifty) years. Ensuring compliance with the regulations issued by the Ministry of Finance regarding the elaboration and usage of the supporting documents for all patrimonial operations and their registration in accounting in the period to which it refers to. Signing accounting purchase documents in accordance with the provisions of the Law.
Name and employer address	<b>SC EFECT MEDIA SRL</b>
Activity type or sector of activity	<b>Advertising</b>

Occupation or position held Main activities and responsibilities	<b>Period</b>	<b>June 2019 – August 2020</b>
		<b>General Manager</b> <b>Take Media</b>
Occupation or position held Main activities and responsibilities	<b>Period</b>	<b>October 2016 – May 2019</b>
		<b>Administrator</b> Ensuring the management, the organization and operation of the company with maximum efficiency by developing development strategies, identifying opportunities, employing the necessary financial, technological and human resources. Coordination of the activities of directors and managers by function: research, production, commercial, financial-accounting, human resources. Elaboration of the job description for the personnel who will be hired, along with the heads of the departments. The responsibility of archiving documents and storing them in the archive, for 10 (ten) years, of all the accounting registries and the supporting documents that are the basis of the accounting entries, apart from the salary statements that are stored for 50 (fifty) years. Ensuring compliance with the regulations issued by the Ministry of Finance regarding the elaboration and usage of the supporting documents for all patrimonial operations and their registration in accounting in the period to which it refers to. Signing accounting purchase documents in accordance with the provisions of the Law.
Name and employer address Activity type or sector of activity		<b>SC AFFICHAGE ROMANIA SRL</b> <b>Advertising</b>
Occupation or position held Main activities and responsibilities	<b>Period</b>	<b>October 2017 – April 2019</b>
		<b>Special Administrator</b> Ensuring the management, the organization and operation of the company with maximum efficiency by elaborating development strategies, identifying opportunities, employing the necessary financial, technological, and human resources. Coordination of the activities of directors and managers by function: research, production, commercial, financial-accounting, human resources. Elaboration of the job description for the personnel who will be hired, along with the heads of the departments. The responsibility of archiving documents and storing them in the archive, for 10 (ten) years, of all the accounting registries and the supporting documents that are the basis of the accounting entries, except for the salary statements that are stored for 50 (fifty) years. Ensuring compliance with the regulations issued by the Ministry of Finance regarding the elaboration and usage of the supporting documents for all patrimonial operations and their registration in accounting in the period to which it refers to. Signing accounting purchase documents in accordance with the provisions of the Law.
Name and employer address Activity type or sector of activity		<b>SC MULTIRECLAMA SRL</b> <b>Advertising</b>
Occupation or position held Main activities and responsibilities	<b>Period</b>	<b>2013 - to date</b>
		<b>Administrator</b>
Name and employer address Activity type or sector of activity		<b>SC LED MEGA CONCERT SRL</b> <b>Event organizing</b>
Occupation or position held Main activities and responsibilities	<b>Period</b>	<b>December 2007 – April 2009</b>
		<b>Real Estate Agent</b> Ensuring the management, the organization and operation of the company with maximum efficiency by elaborating development strategies, identifying opportunities, employing the necessary financial, technological and human resources. Coordination of the activities of directors and managers by function: research, production, commercial, financial-accounting, human resources. Elaboration of the job description for the personnel who will be hired, along with the heads of the departments. The responsibility of archiving documents and storing them in the archive, for 10 (ten) years, of all the accounting registries and the supporting documents that are the basis of the accounting entries, except for the salary statements that are stored for 50 (fifty) years. Ensuring compliance with the regulations issued by the Ministry of Finance regarding the elaboration and

usage of the supporting documents for all patrimonial operations and their registration in accounting in the period to which it refers to.

Signing accounting purchase documents in accordance with the provisions of the Law.

Name and employer address SC RIVIERA GREEN SRL

Activity type or sector of activity Real estate sales

## EDUCATION AND TRAINING

**Period** 1999 – 2003

**Qualification/diploma** Graduation diploma

**Name of the educational entity** Campina Oil High School, Electro-technical field of study

**National/ international ranking**

**Period** 2018 – 2021

**Qualification/diploma** Bachelor's degree

**Name of the educational entity** Faculty of Economics - Marketing Studies, "Spiru Haret" University

**National/ international ranking** National

**Period** 2021 – 2023

**Qualification/diploma** Master's degree

**Name of the educational entity** Bioterra University Bucharest - Efficient management in public food services, agritourism and consumer protection

**National/ international ranking** National

## PERSONAL SKILLS AND COMPETENCES

Foreign languages

Self-assessment

European level (\*)

English

French

Understanding		Speaking		Writing
Listening	Reading	Spoken interaction	Spoken production	Written Production
C1	C1	C1	C1	C1
A2	A2	A2	A2	A2

(\*) [Common European Framework of Reference \(CEF\) level](#)

Social skills and competences ▪ Communication and negotiation skills acquired in management activities;

Organizational skills and competences ▪ Coordination and organizational skills;  
▪ Ability to develop and manage budgets;  
▪ Resource management skills;  
▪ Ability to organize and coordinate teams.

Computer skills and competences MS Windows, MS Office (Word, Power Point, Excel)