

No. 30936/ 12.08.2024

**Current report No. 13/2024**

**as per Law No. 24/ 2017 and ASF Regulation No. 5/2018**

<b>Date of the report</b>	<b>12.08.2024</b>
<b>Issuer's Name:</b>	<b>CONPET S.A. Ploiești</b>
<b>Registered Offices:</b>	<b>No. 1-3, Anul 1848 Street</b>
<b>Telephone/facsimile/email:</b>	<b>0244/ 401360/ 516451/ 402385/ actionariat@conpet.ro</b>
<b>Tax Identification Number at the Trade Register Office</b>	<b>1350020</b>
<b>No. at the Trade Registry:</b>	<b>J29/6/22.01.1991</b>
<b>Subscribed and paid-up share capital:</b>	<b>28,569,842.40 RON</b>
<b>Total number of shares:</b>	<b>8,657,528 nominative shares</b>
<b>The regulated market trading the issued securities: B.V.B., PREMIUM Category</b>	
<b><u>Reporting significant events</u>, as per art. 234 Para. 1, letter c) of ASF Regulation No. 5/2018:</b>	

**OGMS convening for 18.09.2024 (first call)/19.09.2024 (second call), 10:00**

Following the decision of the meeting of the Board of Directors dated 12.08.2024, the company CONPET SA informs the shareholders and the investing public on the convening of the OGMS for the date 18.09.2024 (first call)/ 19.09.2024 (second call).

**The OGMS** is convened for **18.09.2024 (first call)/19.09.2024 (second call), 10:00**, at the company's registered offices, located in Ploiești, 1-3 Anul 1848 Street. **The reference date** of the OGMS is **06.09.2024**. **The registration date proposed** by the Board of Directors for the meeting is **04.10.2024**, setting **03.10.2024** as **ex-date** related to the OGMS.

**The OGMS Convening Notice includes the following Agenda:**

1. Election of a Secretary of the Ordinary General Meeting of Shareholders (OGMS).
2. Presenting the half-yearly Report of the Board of Directors for the first semester of 2024, elaborated in accordance with the provisions of Art. 223 of the ASF Regulation No. 5/2018 and Art. 55 of GEO No. 109/2011, accompanied by the Financial Statements on the date and for the six-month period concluded on 30.06.2024, drawn up in accordance with the OMPF No. 2844/2016 and with the International Accounting Standard 34 "Interim Financial Reporting".
3. Ascertaining the fulfillment of the prescription period for the shareholders' material right to action regarding the dividends of the 2020 financial year, uncollected until 25.06.2024, in the amount of 1,586,204.58 RON, dividends that will be recorded according to the applicable accounting regulations.
4. Approval of the registration date 04.10.2024 advanced by the Board of Directors, with ex-date 03.10.2024.
5. The Empowerment of:
  - a) the President of the Ordinary General Meeting of Shareholders to sign the OGMS Resolution;

b) the Director General to perform the necessary diligence in order to register this OGMS Resolution, as well as to be granted the right to delegate the proxy to another person for the relation to the Trade Register Office attached to Prahova Tribunal.

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*We hereby attach to the current report the Convening Notice of the Ordinary General Meeting of Shareholders convened for 18.09.2024/ 19.09.2024.*

Director General  
Eng. Dorin TUDORA  
*electronic signature*

## CONVENING NOTICE

### **The Board of Directors (BoD) of the company CONPET S.A.**

unitary-system administered company incorporated and functioning according to the applicable Romanian legislation, headquartered in Ploiești, no. 1-3, Anul 1848 street, registered at the Trade Register Office attached to Prahova Law Court under no. J29/6/1991, tax registration number RO 1350020, with a subscribed and paid-up capital in amount of 28,569,842.40 RON (hereinafter called “CONPET” S.A. or the “Company”), as per the provisions of Law no. 31/1990 on the companies, republished subsequent amendments and completions, of GEO no. 109/2011 on the corporate governance of public institutions, amended and completed by Law no. 111/2016, of Law no. 24/2017, with regards to the issuers of financial instruments and market operations, of ASF Regulation no.5/2018 on the financial instruments and market operations issuers and other applicable acts, as well as the Articles of Incorporation of the Company, met at the Board of Directors meeting dated 12.08.2024.

### CONVENES

#### **THE ORDINARY GENERAL MEETING OF SHAREHOLDERS (OGMS)**

for the date of **18.09.2024, 10.00**, which will take place at the Company’s headquarters in Ploiesti, no. 1-3, Anul 1848 Street, Prahova County, with the following:

#### **AGENDA:**

- 1.** Election of a Secretary of the Ordinary General Meeting of Shareholders (OGMS).
- 2.** Presentation of the Board of Director’s Report regarding the activity for 2024H1, prepared as per the provisions of Art. 223 of ASF Regulation no. 5/2018 and Art. 55 of GEO no. 109/2011, accompanied by the Financial Statements at the date and for the period of six months ended 30.06.2024, prepared as per Order of the Ministry of Public Finance no. 2844/2016 and the International Accounting Standard 34 “Interim Financial Reporting”.
- 3.** Ascertaining the fulfillment of the prescription period for the shareholders' material right to action regarding dividends of the 2020 financial year, not collected until 25.06.2024, in amount of 1,586,204.58 lei, dividends that will be recorded according to the applicable accounting regulations.
- 4.** Approval of the registration date 04.10.2024 advanced by the Board of Directors, with ex-date 03.10.2024.
- 5.** The Empowerment:
  - a) of the President of the Ordinary General Meeting of Shareholders to sign the OGMS Resolution;

b) of the Director General to perform the necessary diligence in order to register this OGMS Resolution, as well as to be granted the right to delegate the proxy to another person, in relation to the Trade Register Office attached to Prahova Law Court.

If on the date of the first call of the OGMS, respectively **18.09.2024, 10:00**, the conditions of quorum/validity provided by law and by the Articles of Incorporation for holding the general meeting are not met, the OGMS will take place on **19.09.2024, 10:00** (second call), at the Company's headquarters in Ploiesti, no. 1-3, Anul 1848 Street, with the same Agenda. At the OGMS (in first call and second call) have the right to participate and vote only shareholders who are registered as CONPET S.A. shareholders on **06.09.2024 (the reference date)** in the Company's Shareholders Registry held and issued by Depozitarul Central S.A.

The OGMS draft resolution and the meeting materials related to the Agenda of the OGMS are available both in Romanian and English, on the Company's web page at the address [www.conpet.ro](http://www.conpet.ro), section "Corporate Governance/Investor Relations/GMS Documents" – **OGMS dated 18.09.2024**, starting **19.08.2024, 08.00** and at the Company headquarters (BoD and GMS Secretariat Bureau), as of 19.08.2024, during working days, between 8:00 -14:00.

The shareholders may obtain, upon request, copies of documents relating to the items included on the agenda of the OGMS.

One or more shareholders, representing, individually or collectively, at least 5% of the Company's share capital, have/has the right to:

- 1) introduce new items on the Agenda of the OGMS, provided that every item be attached by a substantiation or a draft decision proposed to be adopted by the general meeting; the requests are to be received by "CONPET" S.A., in no more than 15 days as of the convening notice publishing date, namely the date **28.08.2024, 12:00**.
- 2) submit draft resolutions for the items included or proposed to be included on the Agenda of the general meeting; the requests are to be received by "CONPET" S.A. in no more than 15 days as of the convening notice publishing date, namely the date **28.08.2024, 12:00**.

In case the act of exercising one's right to introduce new items on the Agenda of the general meeting determines the amendment of the Agenda of the published Convening Notice, the Company will make all due diligence to republish the OGMS Convening Notice considering the complemented/revised Agenda, prior to the reference date **06.09.2024**.

In case the Agenda of the General meeting is being complemented/revised and the shareholders fail to submit the updated special empowerment forms and/or the correspondence voting bulletins, the special empowerments and the correspondence voting bulletins submitted prior to the

complementation/revision of the Agenda will be considered exclusively for the items herein included in the complemented/revised Agenda.

The requests regarding the introduction of additional items on the OGMS Agenda/submission for approval to the OGMS of draft resolutions for the items included or proposed to be included on the Agenda of the OGMS accompanied by the justification/draft resolutions proposed for endorsement to the general meeting for the items included or proposed to be included on the OGMS agenda, must be formulated in writing to the Board of Directors, in compliance with the afore-mentioned deadlines and shall be submitted, by any form of courier service with receipt of confirmation, directly to “CONPET” S.A., headquartered in Ploiesti no. 1-3 Anul 1848 Street, Prahova, in closed envelope with the mention **“BoD and GMS Secretariat Bureau - for the Ordinary General Meeting of Shareholders dated 18.09.2024”** or by e-mail with extended, electronic signature incorporated under the Law no. 455/2001 regarding the electronic signature, at the address [actionariat@conpet.ro](mailto:actionariat@conpet.ro).

The Company’s shareholders, notwithstanding their contribution to the share capital, have the right to address questions in writing, in Romanian or English, regarding the items on the agenda of the OGMS, these questions following to be submitted and registered to the Company’s headquarters in Ploiesti, no. 1-3 Anul 1848 Street, Prahova County, by any form of courier service with receipt of confirmation, directly to “CONPET” S.A., headquartered in Ploiesti, no. 1-3 Anul 1848 Street, Prahova, in closed envelope with the mention **“BoD and GMS Secretariat Bureau - for the Ordinary General Meeting of Shareholders dated 18.09.2024”** or by e-mail with extended, electronic signature incorporated under the law no. 455/2001 regarding the electronic signature, at the address [actionariat@conpet.ro](mailto:actionariat@conpet.ro), up to **12.09.2024, 16.00**.

In order to identify the shareholder natural person, or, as the case may be, the legal representative of the shareholder legal person or entity bearing no legal personality, addressing questions, making proposals for the complementation of the Agenda or advancing draft resolutions, they will also have to attach to the named request copies of the documents asserting their identity.

The answers to the addressed questions will be published on the Company’s website at [www.conpet.ro](http://www.conpet.ro), section “Investor Relations - Trading Information - FAQ”, as well as in the section **“Corporate Governance/Investor Relations/ GMS Documents” - OGMS dated 18.09.2024**.

At the OGMS may take part and vote only the shareholders registered at the reference date **06.09.2024**, in person or by representatives, based on the special or general empowerment, as per the legal provisions.

The special and general empowerment will be available, as of 19.08.2024, 08.00, in Romanian and English language, in electronic format on its webpage, at the address [www.conpet.ro](http://www.conpet.ro), section

**“Corporate Governance/Investor Relations/GMS Documents” - OGMS dated 18.09.2024** and at the company headquarters, BoD and GMS Secretariat Bureau, starting 19.08.2024, during working days, between 8:00 –14:00.

The special empowerment shall contain the method of identification of the quality of shareholder and the number of shares held, as well as specific voting instructions, with the clear mention of the voting option “for” or “against” for every item recommended for approval, included on the Agenda of the Ordinary General Meeting of Shareholders. The “Abstention” position adopted by a shareholder regarding the items included on the agenda of the general meeting of shareholders is not deemed expressed vote.

The special empowerment form will be updated by the Company if new items on the OGMS Agenda are added.

In case of discussing, within the Ordinary General Meeting of Shareholders, in compliance with the legal provisions, of certain items not included on the published agenda, the empowered person may vote on these according to the interest of the represented shareholder.

The shareholder may grant a general empowerment valid for a period that will not exceed 3 years, allowing his representative to vote in all aspects under the debate of general meetings of shareholders of one or more issuers identified in the empowerment, individually or by general formulation related to a certain category of issuers, including what relates to the acts of disposition. The general empowerment may be granted by the shareholder, as a customer, only to an intermediary as defined in Art. 2 Para. (1) item 19 of Law no. 24/2017 regarding the issuers of financial instruments and market operations, or to an attorney.

The special empowerment in original, signed and stamped, as the case may be, as well as the signed general empowerment, before its first use, in copy, with the mention certified true copy under the signature of the legal representative and accompanied by the affidavit in original, signed and stamped, as the case may be, given by the legal representative of the intermediary or by the attorney who received the power of attorney for representation by general empowerment, where from to result that the empowerment is granted by that shareholder, as client, to the intermediary or attorney, as the case may be, and that the empowerment is signed by the shareholder, including by annexing the extended electronic signature, if applicable, as well as the mandate received by the Order of the Minister of Energy for the participation of the state representative in the General Meeting of Shareholders, in original, shall be submitted, in Romanian or English, at “CONPET” S.A. headquarters in Ploiesti, no. 1-3 Anul 1848 Street, Prahova County, within at least 24 hours prior to the meeting, namely until **17.09.2024, 10:00**, in closed envelope, with the mention: **“BoD and GMS Secretariat Bureau“ - for**

the Ordinary General Meeting of Shareholders dated 18.09.2024” or by e-mail with incorporated, electronic extended signature under Law no. 455/2001 regarding the electronic signature, up to the same date and hour aforementioned, at the address [actionariat@conpet.ro](mailto:actionariat@conpet.ro), under the sanctions stipulated in art. 125 Para. (3) of Law no. 31/1990 on companies, subsequent completions and amendments.

If the representative of the shareholder/shareholders is a credit institution performing custody services, it may participate and vote in the OGMS, provided that it submits to the company up to **17.09.2024, 10.00**, in original, an affidavit, signed and as the case may be stamped by the legal representative of the credit institution, where it is clearly mentioned the name/title of the shareholder on behalf of whom the credit institution participates and votes within OGMS, as well as the fact that the credit institution supplies custody services for the respective shareholder under the voting instructions received by electronic communication means without being necessary to draw up a special or general empowerment by the shareholder. The custodian votes in the GMS exclusively according to and within the limit of instructions received from its clients bearing the capacity of shareholders at the reference date 06.09.2024.

The shareholders registered at the reference date may also vote by correspondence, before the OGMS, using the correspondence voting bulletin, available starting 19.08.2024, 08.00, in Romanian and English, in electronic format on its web page, at the address [www.conpet.ro](http://www.conpet.ro), section “**Corporate Governance/Investor Relations/GMS Documents**” - OGMS dated 18.09.2024 and at the company headquarters, BoD and GMS Secretariat Bureau, starting 19.08.2024 during working days, between 8:00–14:00.

The correspondence voting bulletins must be filled in and signed by the shareholders – natural persons and accompanied by the copy of the identity card of the shareholder signed certified true copy by the holder of the identity card/filled in and signed by the legal representative of the shareholder – legal person, accompanied by the official document asserting its capacity of legal representative.

The capacity of shareholder, as well as, in case of shareholders – legal persons or entities without legal personality, the capacity of legal representative is proved based on the list of shareholders on the reference/registration date, received by the Company from Depozitarul Central S.A. or, as the case may be, for different reference/registration dates, based on the following documents submitted to the Company by the shareholder, issued by Depozitarul Central S.A. or by the participants defined according to capital market legislation, providing custody services:

- a) the bank statement which certifies the capacity of shareholder and number of held shares;

b) the documents certifying the registration of information concerning the legal representative at Depozitarul Central S.A./respective participants.

If the data regarding the capacity of legal representative have not been updated at Depozitarul Central by the shareholder legal person until the reference date, the evidence of legal representative is being made based on a confirmation of company details issued by the Trade Register Office, in original or certified true copy, or any other document issued by a competent authority in the state where the shareholder is legally registered attesting the quality of legal representative, issued no more than 3 months prior to the date of publishing the convening notice.

The documents attesting the capacity of legal representative, drawn up in a foreign language, other than English, will be accompanied by the translation carried out by an authorized translator in Romanian or English language. The legalization or apostillation of documents certifying the capacity of legal representative of the shareholder is not necessary.

The correspondence voting bulletins, accompanied by legal documents, will be submitted in original, in Romanian or English language, by any form of courier services with acknowledgment of receipt, directly to “CONPET” S.A. headquartered in Ploiesti, no. 1-3 Anul 1848 Street, Prahova, in closed envelope with the mention “**BoD and GMS Secretariat Bureau - for the Ordinary General Meeting of Shareholders dated 18.09.2024**” or by e-mail with extended, electronic signature incorporated under the law no. 455/2001 regarding the electronic signature, at the address [actionariat@conpet.ro](mailto:actionariat@conpet.ro), up to **17.09.2024, 10.00**.

The correspondence voting bulletins/special or general empowerments (together with the requested accompanying documents) that are not received at the Company’s Headquarters within the indicated terms, respectively up to **17.09.2024, 10.00** will not be taken into account for determining the quorum and majority in the Ordinary General Meeting of Shareholders.

The rules established by this Convening Notice for the organization of the OGMS meeting dated 18.09.2024 (in first call)/19.09.2024 (in second call) will be supplemented by the legal requirements applicable to the public enterprises whose shares are being traded on the securities market.

Additional information can be obtained from “CONPET” S.A. headquarters in Ploiești, no. 1-3, Anul 1848 Street, BoD and GMS Secretariat Bureau, tel. 0244.401.360, ext. 2655, 2579, facsimile 0244.516.451, between 08:00 -14:00, e-mail: [actionariat@conpet.ro](mailto:actionariat@conpet.ro).

**CHAIRMAN OF THE BOARD OF DIRECTORS**  
**CRISTIAN - FLORIN GHEORGHE**

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