



Europass Curriculum Vitae

Personal information

Surname(s) / First name(s) **KOHALMI-SZABO LUMINIȚA – DOINA**

Address(es)

Telephone(s)

Fax(es)

E-mail

Nationality

Romanian

Gender

Female

Work experience

Period

April 2021 – to date

Name and address of the employer

CONPET SA

Type of activity and sector

Oil transport via pipelines

Occupation or position held

Provisional Administrator

Main activities and responsibilities

- Implementation of the management plan approved by the Board of Directors
- Fulfilment of financial and non-financial performance indicators approved by the OGMS
- Establishing the main directions of activity and approval of the development strategy of the Company
- Approval of the annual procurement program
- Approval of the organizational structure and of its personnel

Period

July 2019 – to date

Name and address of the employer

LK Strategic Centre SRL

Type of activity and sector

Consultancy in public relations and communication

Occupation or position held

Administrator/General Manager

Main activities and responsibilities	<ul style="list-style-type: none"> • Development of business strategy, financial forecasts, management of the clients' relationship, attracting new clients • Monitoring the market and identification of development trends • Analysis of legislative, financial, technological and social opportunities/constraints • Identification of development means of the services offered by the company in line with the trends of the market • Identification and recruitment of necessary resources for implementation of new business projects • Ensuring a good image of the company on the market • Attendance in business meetings with suppliers, clients, financial bodies and government institutions in the country and abroad
Period Name and address of the employer	<p>2015 – 2022</p> <p>“Dimitrie Cantemir” Christian University, Faculty of Communication Science</p>
Type of activity and sector Occupation or position held	<p>Education</p> <p>Associate Professor</p>
Main activities and responsibilities	<ul style="list-style-type: none"> • Supporting courses and seminars in the disciplines: Energy Security and Critical Infrastructures, Defence and Security social factor, Public Communication in the field of security, Defence information management: Military Intelligence, Globalization, Security and Good Management • Scientific research and publication of speciality materials • Attendance in national and international conferences and in scientific sessions of teachers and students
Period Name and address of the employer	<p>2013-2015</p> <p>“Dimitrie Cantemir” Christian University, Faculty of Political Science</p>
Type of activity and sector Occupation or position held	<p>Education</p> <p>Associate Professor</p>
Main activities and responsibilities	<ul style="list-style-type: none"> • Supporting courses and seminars in the disciplines: Globalization and Globalism, Political Management, Contemporary Theories of Democracy, Political Ideologies • Scientific research and publication of speciality materials • Attendance in national and international conferences and in scientific sessions of teachers and students
Period Name and address of the employer	<p>2012-2014</p> <p>The Presidential Administration</p>
Type of activity and sector Occupation or position held	<p>Public administration</p> <p>Counselor</p>

Main activities and responsibilities	<ul style="list-style-type: none"> • Assessment of development trends related to national and international security • Assessment of risks, threats and vulnerabilities against national security
Period	2010-2012
Name and address of the employer	The Ministry of National Development and Tourism
Type of activity and sector	Public administration – Regional development and tourism
Occupation or position held	Adviser to the Minister
Main activities and responsibilities	<ul style="list-style-type: none"> • Developing public relations policies, plans and programs to support institutional objectives • Advising the Minister on communication issues • Communication management in developing the national tourism brand program
Period	2009-2010
Name and address of the employer	The Ministry of Tourism
Type of activity and sector	Public administration - Tourism
Occupation or position held	Deputy Director – Information and Public Relations Unit
Main activities and responsibilities	<ul style="list-style-type: none"> • Developing public relations policies, plans and programs to support institutional objectives • Advising the Minister on communication issues
Period	2007-2009
Name and address of the employer	The Ministry of Defence
Type of activity and sector	Public administration – Security and National Defence
Occupation or position held	Deputy Director – Information and Public Relations Unit
Main activities and responsibilities	<ul style="list-style-type: none"> • Developing public relations policies, plans and programs to support objectives and operations of the Ministry of Defence • Developing public information policies in view of implementing the Access Agreement between Romania and the USA
Period	2006-2007
Name and address of the employer	“Carol I” National Defence University
Type of activity and sector	Education – Security and defence
Occupation or position held	Associate professor
Main activities and responsibilities	<ul style="list-style-type: none"> • Supporting courses and seminars in the disciplines: Information and public relations • Scientific research and publication of speciality materials • Attendance in national and international conferences

Period	2005-2007
Name and address of the employer	The Ministry of Defence
Type of activity and sector	Public administration – Security and national defence
Occupation or position held	Director – Information and public relations Unit
Main activities and responsibilities	<ul style="list-style-type: none"> • Developing public relations policies, plans and programs to support objectives and operations of the Ministry of Defence • Establishment and management of the public relations budget of the Ministry of Defence • Ensuring a free flow of public information for the media, the general public and the internal audiences of the military • Evaluation of requests for support and cooperation from the media and determination of the optimal level of participation of the MoD • Establishing administrative, activation and media management procedures at the level of the MoD; supervision and coordination of the group's activities to publicize military operations • Monitoring, evaluation and development of standards, management procedures, policies, plans and public relations programmes • Management of the activity of elaboration of public relations instructions and guides for the structures of the MoD • Management of the ministry's public information line relations with other ministries, government agencies and civil society • Management of media monitoring and analysis services within the MoD • Preparation of speeches and public statements of the ministry's management • Management of requests for free access to information of public Interest • Approval of requests for support addressed to MoD on film, video and television productions; • Management of the ministry's press trust; • Professional coordination of the public relations system in the military, including central and local military media for public information; • Planning and coordination of courses in the field of public relations for the MoD
Period	2005
Name and address of the employer	The Ministry of Defence
Type of activity and sector	Public administration – Security and national defence
Occupation or position held	Deputy director – Information and public relations Unit

Main activities and responsibilities	<ul style="list-style-type: none"> Developing public relations policies, plans and programs to support objectives and operations of the Ministry of Defence Ensuring a free flow of public information for the media, the general public and the internal audiences of the military <p>Advising the Minister on communication issues</p>
Period	1996-2005
Name and address of the employer	BBC World Service – Romanian Radio Broadcasting Radio
Type of activity and sector	Radio
Occupation or position held	Reporter
Main activities and responsibilities	<ul style="list-style-type: none"> Radio reports from national and international events Interviews with Romanian and foreign officials
Period	1997-2005
Name and address of the employer	Radio Orion Sebeş/Alba
Type of activity and sector	Radio
Occupation or position held	Director
Main activities and responsibilities	<ul style="list-style-type: none"> Planning, implementation and evaluation of the radio's editorial and marketing programs; Recruitment and training of staff; Budget planning and execution; Design and implementation of local multi-media and PR advertising campaigns
Period	1995-1998
Name and address of the employer	“Cotidianul” Newspaper
Type of activity and sector	Written press
Occupation or position held	Editor
Main activities and responsibilities	<ul style="list-style-type: none"> News, interviews, reports, surveys, editorials from local and national events; Interviews with Romanian and foreign officials
Period	1995-1996
Name and address of the employer	“West Magazin”, “Informaţia de Alba”, “Gazeta de Alba”
Type of activity and sector	Written press
Occupation or position held	Editor-in-chief, editor
Main activities and responsibilities	<ul style="list-style-type: none"> Planning, implementation and evaluation of the publication's editorial programs; Recruitment and training of staff;

<p style="text-align: center;">Period</p> <p>Name and address of the employer</p> <p>Type of activity and sector</p> <p>Occupation or position held</p> <p>Main activities and responsibilities</p> <p>Education and training</p>	<p>1989-1996</p> <p>Pre-university education units</p> <p>Education</p> <p>Teacher</p> <p>Teaching courses in physical and mathematical subjects</p>
	<p>2014</p> <p>Trainer/Graduation certificate</p>
<p>Main studied disciplines / achieved professional skills</p> <p>Name and type of the education institution / training provider</p>	<p>Training, implementation of training programmes, evaluation of training participants, implementation of special training methods and techniques, marketing of training, design of training programmes, organization of training programs and traineeships, evaluation, review and assurance of quality of training programs and traineeships</p> <p>Body of Experts in Accessing the European Structural and Cohesion Funds</p>
	<p>2014</p> <p>Project manager/Graduation certificate</p>
<p>Main studied disciplines / achieved professional skills</p> <p>Name and type of the education institution / training provider</p>	<p>Establishing the purpose of the project, establishing the integrated project management requirements, planning the project activities and milestones, Managing the use of operational costs and resources for the project, carrying out the procurement procedures for the project, risk management, project team, communication within the project</p> <p>Body of Experts in Accessing the European Structural and Cohesion Funds</p>
	<p>2014</p> <p>Psycho – pedagogical module, Level II (postgraduate studies) / Graduation certificate</p>
<p>Main studied disciplines / achieved professional skills</p> <p>Name and type of the education institution / training provider</p>	<p>Teenagers, youngsters and adults' psycho – pedagogy, design and management of education projects, educational and field projects in speciality teaching, education sociology, educational research methodology, pedagogical practice</p> <p>"Dimitrie Cantemir" Christian University, Faculty of Education Sciences</p>

Period	2014
Qualification / diploma awarded	Psycho – pedagogical module, Level I (postgraduate studies)/ Graduation certificate
Main studied disciplines / achieved professional skills	Psychology of education, pedagogy, management of the class of students, speciality education, computer-assisted learning, pedagogical practice
Name and type of the education institution / training provider	“Dimitrie Cantemir” Christian University, Faculty of Education Sciences
Period	2008
Qualification / diploma awarded	Doctor
Main studied disciplines / achieved professional skills	Military science/ Strategic communication
Name and type of the education institution / training provider	“Carol I” National Defence University
Period	2005
Qualification / diploma awarded	Graduation certificate
Main studied disciplines / achieved professional skills	Security and defence
Name and type of the education institution / training provider	“Carol I” National Defence University, the National Defence College
Period	2003
Qualification / diploma awarded	Graduation certificate
Main studied disciplines / achieved professional skills	Customer relationship management
Name and type of the education institution / training provider	The Open University Business School, UK
Period	2002
Qualification / diploma awarded	Graduation certificate
Main studied disciplines / achieved professional skills	Competitive management
Name and type of the education institution / training provider	The Open University Business School, UK

Period	1991
Qualification / diploma awarded	Bachelor's degree
Main studied disciplines / achieved professional skills	Faculty of Physics
Name and type of the education institution / training provider	"Babes – Bolyai" University – Cluj – Napoca
Period	2005
Qualification / diploma awarded	Graduation certificate
Main studied disciplines / achieved professional skills	Civil – military democratic relations
Name and type of the education institution / training provider	Canadian Department of National Defence, Ottawa
Period	2005
Qualification / diploma awarded	Certificate of participation
Main studied disciplines / achieved professional skills	Planning and effective implementation of communication campaigns
Name and type of the education institution / training provider	European Institute of Public Administration – Maastricht
Period	2004
Qualification / diploma awarded	Graduation certificate
Main studied disciplines / achieved professional skills	Course for the BBC correspondents from Europe
Name and type of the education institution / training provider	BBC World Service
Period	2003
Qualification / diploma awarded	Graduation certificate
Main studied disciplines / achieved professional skills	Course for the BBC correspondents from Romania
Name and type of the education institution / training provider	BBC World Service

	Period	1998
Qualification / diploma awarded	Graduation certificate	
Main studied disciplines / achieved professional skills	Business initiation course	
Name and type of the education institution / training provider	World Bank	
	Period	1997
Qualification / diploma awarded	Graduation certificate	
Main studied disciplines / achieved professional skills	Economy and Finances for the journalists	
Name and type of the education institution / training provider	Young Journalists Foundation	
	Period	1996
Qualification / diploma awarded	Graduation certificate	
Main studied disciplines / achieved professional skills	Politics for journalists	
Name and type of the education institution / training provider	Young Journalists Foundation	
	Period	1996
Qualification / diploma awarded	Graduation certificate	
Main studied disciplines / achieved professional skills	The BBC journalism school for radio	
Name and type of the education institution / training provider	BBC World Service	
POLITICAL AFFILIATION	Not applicable, I am not a member of any political party	
PERSONAL SKILLS AND COMPETENCIES		
Mother tongue	Romanian	

Foreign languages	Romanian																							
Self-assessment <i>European level (*)</i>																								
English																								
French	Understanding				Speaking				Writing															
	Listening	Reading		Spoken interaction		Spoken production		Writing																
	C1	Basic user	C1	Basic user	C1	Basic user	C1	Basic user	C1	Basic user														
	C1	Independent User	C1	Independent User	B2	Basic user	B2	Basic user	B2	Basic user														
<i>(*)Common European Framework of Reference for Languages</i>																								
Social abilities and skills	<ul style="list-style-type: none"> - Ability to adapt to multicultural environments - Leadership; - Team spirit; - Strategic thinking; 																							
Digital competences																								
Self – assessment Level	<table border="1"> <tr> <td>Information processing</td> <td colspan="2">Communication</td> <td colspan="2">Content creation</td> <td>Security</td> <td>Problem solving</td> </tr> <tr> <td>Experienced user</td> <td colspan="2">Experienced user</td> <td colspan="2" rowspan="2">Experienced user</td> <td>Experienced user</td> <td>Experienced user</td> </tr> </table>										Information processing	Communication		Content creation		Security	Problem solving	Experienced user	Experienced user		Experienced user		Experienced user	Experienced user
Information processing	Communication		Content creation		Security	Problem solving																		
Experienced user	Experienced user		Experienced user		Experienced user	Experienced user																		
Driving licence(s)	Yes, B category																							

Date: 13.01.2023

Kohalmi – Szabo Luminita – Doina
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