

Europass Curriculum Vitae

Personal information

Surname(s)/First name(s) **KOHALMI-SZABO LUMINIȚA - DOINA**

Address

Telephone

E-mail

Nationality

Gender

Romanian

Female

Work experience

Period

April 2021 - to date

Name and address of the employer

CONPET S.A.

Type of activity and sector

Oil Transport via Pipelines

Occupation of position held

Provisional Administrator

Main activities and responsibilities

- Fulfilment of the administration plan approved by the Board of Directors
- Fulfilment of the financial and non-financial performance indicators approved by the OGMS
- Settlement of the main lines of business and approval of the development strategy of the Company
- Approval of the annual procurement program
- Approval of the organizational structure and the related personnel structure

Period

February 2015 - to date

Name and address of the employer

"Dimitrie Cantemir" Christian University, Faculty of Political Science

Type of activity and sector

Education

Occupation or position held	PhD Associate Professor
Main activities and responsibilities	<ul style="list-style-type: none"> • Supporting courses and seminars in the disciplines: Public communication in the field of security, Information management for defence: military intelligence, Globalization, Security and Good Governance, Energy security and critical infrastructures, Social factor of security and defence, Management of communication crises • Scientific research and publication of specialized materials • Attendance in national and international conferences and in scientific sessions of teachers and students
Period	July 2019 – to date
Name and address of the employer	LK Strategic Centre SRL
Type of activity and sector	Consultancy in public relations and communication
Occupation or position held	Administrator
Main activities and responsibilities	<ul style="list-style-type: none"> • Development of business strategy, financial forecasts, management of the clients' relationship, attracting new clients • Monitoring the market and identification of development trends • Analysis of legislative, financial, technological and social opportunities/constraints • Identification of development means of the services offered by the company in line with the trends of the market • Identification and recruitment of necessary resources for implementation of new business projects • Ensuring a good image of the company on the market • Attendance in business meetings with suppliers, clients, financial bodies and government institutions in the country and abroad
Period	December 2014 – to date
Name and address of the employer	Association for the Security of the Future
Type of activity and sector	Research/Volunteering
Occupation or position held	Director of the Research Centre for the Security of the Future
Main activities and responsibilities	<ul style="list-style-type: none"> • Planning and coordination of the research projects • Assessment of the research projects

Period Name and address of the employer Type of activity and sector Occupation or position held Main activities and responsibilities	2013-2015 "Dimitrie Cantemir" Christian University, Faculty of Political Science Education University lecturer (Associate) <ul style="list-style-type: none"> • Supporting courses and seminars in the disciplines: Globalization and Globalism, Political Management, Contemporary Theories of Democracy, Political Ideologies • Scientific research and publication of speciality materials • Attendance in national and international conferences and in scientific sessions of teachers and students
Period Name and address of the employer Type of activity and sector Occupation or position held Main activities and responsibilities	2012-2014 The Presidential Administration Public administration Counselor <ul style="list-style-type: none"> • Assessment of development trends related to national and international security • Assessment of risks, threats and vulnerabilities against national security
Period Name and address of the employer Type of activity and sector Occupation or position held Main activities and responsibilities	2010-2012 The Ministry of National Development and Tourism Public administration – Regional development and tourism Adviser to the Minister <ul style="list-style-type: none"> • Developing public relations policies, plans and programs to support institutional objectives • Advising the Minister on communication issues • Communication management in developing the national tourism brand program
Period Name and address of the employer Type of activity and sector Occupation or position held Main activities and responsibilities	2009-2010 The Ministry of Tourism Public administration - Tourism Adviser to the Minister <ul style="list-style-type: none"> • Developing public relations policies, plans and programs to support institutional objectives • Advising the Minister on communication issues • Communication management in developing the national tourism brand program

Period	2007-2009
Name and address of the employer	The Ministry of Defence
Type of activity and sector	Public administration – Security and National Defence
Occupation or position held	Deputy Director – Information and Public Relations Unit
Main activities and responsibilities	<ul style="list-style-type: none"> Developing public relations policies, plans and programs to support objectives and operations of the Ministry of Defence Developing public information policies in view of implementing the Access Agreement between Romania and the USA
Period	2006-2007
Name and address of the employer	“Carol I” National Defence University
Type of activity and sector	Education – Security and defence
Occupation or position held	Associate professor
Main activities and responsibilities	<ul style="list-style-type: none"> Supporting courses and seminars in the disciplines: Information and public relations Scientific research and publication of speciality materials Attendance in national and international conferences
Period	2005-2007
Name and address of the employer	The Ministry of Defence
Type of activity and sector	Public administration – Security and national defence
Occupation or position held	Director – Information and public relations Unit
Main activities and responsibilities	<ul style="list-style-type: none"> Developing public relations policies, plans and programs to support objectives and operations of the Ministry of Defence Establishment and management of the public relations budget of the Ministry of Defence Ensuring a free flow of public information for the media, the general public and the internal audiences of the military Evaluation of requests for support and cooperation from the media and determination of the optimal level of participation of the MoD Establishing administrative, activation and media management procedures at the level of the MoD; supervision and coordination of the group's activities to publicize military operations Monitoring, evaluation and development of standards, management procedures, policies, plans and public relations programmes Management of the activity of elaboration of public relations instructions and guides for the structures of the MoD Management of the ministry's public information line relations with other ministries, government agencies and civil society Management of media monitoring and analysis services within the MoD Preparation of speeches and public statements of the ministry's management Management of requests for free access to information of public interest

- Approval of requests for support addressed to MoD on film, video and television productions;
- Management of the ministry's press trust;
- Professional coordination of the public relations system in the military, including central and local military media for public information;
- Planning and coordination of courses in the field of public relations for the MoD

Period

Name and address of the employer

Type of activity and sector
Occupation or position held

Main activities and responsibilities

2005

The Ministry of Defence

Public administration – Security and national defence

Deputy director – Information and public relations Unit

- Developing public relations policies, plans and programs to support objectives and operations of the Ministry of Defence
- Ensuring a free flow of public information for the media, the general public and the internal audiences of the military
- Advising the Minister on communication issues

Period

Name and address of the employer

Type of activity and sector
Occupation or position held

Main activities and responsibilities

1996-2005

BBC World Service – Romanian Radio Broadcasting Radio

Radio

Reporter

- Radio reports from national and international events
- Interviews with Romanian and foreign officials

Period

Name and address of the employer

Type of activity and sector
Occupation or position held

Main activities and responsibilities

1997-2005

Radio Orion Sebeş/Alba

Radio

Director

- Planning, implementation and evaluation of the radio's editorial and marketing programs;
- Recruitment and training of staff;
- Budget planning and execution;
- Design and implementation of local multi-media and PR advertising campaigns

Period

Name and address of the employer

Type of activity and sector
Occupation or position held

1995-1998

“Cotidianul” Newspaper

Written press

Editor

<p>Main activities and responsibilities</p>	<ul style="list-style-type: none"> • News, interviews, reports, surveys, editorials from local and national events; • Interviews with Romanian and foreign officials
<p>Period Name and address of the employer</p>	<p>1995-1996 "West Magazin", "Informația de Alba", "Gazeta de Alba"</p>
<p>Type of activity and sector Occupation or position held</p>	<p>Written press Editor-in-chief, editor</p>
<p>Main activities and responsibilities</p>	<ul style="list-style-type: none"> • Planning, implementation and evaluation of the publication's editorial programs; • Recruitment and training of staff;
<p>Period Name and address of the employer</p>	<p>1989-1996 Pre-university education units</p>
<p>Type of activity and sector Occupation or position held</p>	<p>Education Teacher</p>
<p>Main activities and responsibilities</p>	<ul style="list-style-type: none"> • Teaching courses in physical and mathematical subjects
<p>Education and training</p>	
<p>Period</p>	<p>2014</p>
<p>Qualification/diploma awarded</p>	<p>Trainer/ Graduation certificate</p>
<p>Main studied disciplines / achieved professional skills</p>	<p>Training, implementation of training programmes, evaluation of training participants, implementation of special training methods and techniques, marketing of training, design of training programmes, organization of training programs and traineeships, evaluation, review and assurance of quality of training programs and traineeships</p>
<p>Name and type of the education institution / training provider</p>	<p>Body of Experts in Accessing the European Structural and Cohesion Funds</p>
<p>Period</p>	<p>2014</p>
<p>Qualification / diploma awarded</p>	<p>Project manager/ Graduation certificate</p>

Main studied disciplines / achieved professional skills	Establishing the purpose of the project, establishing the integrated project management requirements, planning the project activities and milestones, Managing the use of operational costs and resources for the project, carrying out the procurement procedures for the project, risk management, project team, communication within the project
Name and type of the education institution / training provider	Body of Experts in Accessing the European Structural and Cohesion Funds
Period	2014
Qualification / diploma awarded	Psycho – pedagogical module, Level II (postgraduate studies)/ Graduation certificate
Main studied disciplines / achieved professional skills	Teenagers, youngsters and adults' psycho – pedagogy, design and management of education projects, educational and field projects in speciality teaching, education sociology, educational research methodology, pedagogical practice
Name and type of the education institution / training provider	"Dimitrie Cantemir" Christian University, Faculty of Education Sciences
Period	2014
Qualification / diploma awarded	Psycho – pedagogical module, Level I (postgraduate studies)/ Graduation certificate
Main studied disciplines / achieved professional skills	Psychology of education, pedagogy, management of the class of students, speciality education, computer-assisted learning, pedagogical practice
Name and type of the education institution / training provider	"Dimitrie Cantemir" Christian University, Faculty of Education Sciences
Period	2008
Qualification / diploma awarded	Doctor
Main studied disciplines / achieved professional skills	Military science/ Strategic communication
Name and type of the education institution / training provider	"Carol I" National Defence University

Period	2005
Qualification / diploma awarded	Graduation certificate
Main studied disciplines / achieved professional skills	Security and defence
Name and type of the education institution / training provider	“Carol I” National Defence University, the National Defence College
Period	2003
Qualification / diploma awarded	Graduation certificate
Main studied disciplines / achieved professional skills	Customer relationship management
Name and type of the education institution / training provider	The Open University Business School, UK
Period	2002
Qualification / diploma awarded	Graduation certificate
Main studied disciplines / achieved professional skills	Competitive management
Name and type of the education institution / training provider	The Open University Business School, UK
Period	1991
Qualification / diploma awarded	Bachelor's degree
Main studied disciplines / achieved professional skills	Faculty of Physics
Name and type of the education institution / training provider	“Babes – Bolyai” University – Cluj – Napoca
Period	2005

Qualification / diploma awarded	Graduation certificate
Main studied disciplines / achieved professional skills	Civil – military democratic relations
Name and type of the education institution / training provider	Canadian Department of National Defence, Ottawa
Period	2005

Qualification/diploma awarded	Certificate of participation
Main studied disciplines / achieved professional skills	Planning and effective implementation of communication campaigns
Name and type of the education institution / training provider	European Institute of Public Administration – Maastricht
Period	
Qualification/diploma awarded	2004
Main studied disciplines / achieved professional skills	Graduation certificate
Name and type of the education institution / training provider	Course for the BBC correspondents from Europe
BBC World Service	
Period	
Qualification/diploma awarded	2003
Main studied disciplines / achieved professional skills	Graduation certificate
Name and type of the education institution / training provider	Course for the BBC correspondents from Romania
BBC World Service	
Period	
Qualification/diploma awarded	1998
Main studied disciplines / achieved professional skills	Graduation certificate
Name and type of the education institution / training provider	Business initiation course
World Bank	
Period	
Qualification/diploma awarded	1997
Main studied disciplines / achieved professional skills	Graduation certificate
Name and type of the education institution / training provider	Economy and Finances for the journalists
Young Journalists Foundation	
Period	
Qualification/diploma awarded	1996
Main studied disciplines / achieved professional skills	Graduation certificate
Name and type of the education institution / training provider	Politics for journalists
Young Journalists Foundation	

Period	1996									
Qualification/diploma awarded	Graduation certificate									
Main studied disciplines / achieved professional skills	The BBC journalism school for radio									
Name and type of the education institution / training provider	BBC World Service									
RESEARCH – DEVELOPMENT PROJECTS										
Period	2010-2011									
Position	Communication manager									
Name of the project	"Creating a positive image of Romania as a tourist destination by defining and promoting the national tourism brand", project financed under the Regional Operational Programme 2007-2013, Priority Axis No. 5 "Sustainable development and promotion of tourism", Major area of intervention 5.3 "Promoting tourism potential and creating the necessary infrastructure in order to increase the attractiveness of Romania as a tourist destination"									
The institution that carried out the project	Ministry of Regional Development and Tourism									
Value of the grant	75 million Euro									
Financing source	Regional Development European Fund (Ro. FEDR) and the state budget									
Type of competition	Grant achieved by international competition									
PERSONAL SKILLS AND COMPETENCIES										
Mother tongue	Romanian									
Foreign languages										
Self – assessment										
	Understanding									
	Listening		Reading		Spoken interaction		Spoken production		Writing	
English	C1	Advanced	C1	Advanced	C1	Advanced	C1	Advanced	C1	Advanced
French	C1	Advanced	B2	Upper intermediate	B2	Upper intermediate	B2	Upper intermediate	B2	Upper intermediate

(*) Common European Framework of Reference for Languages

Social abilities and skills	<ul style="list-style-type: none"> - Ability to adapt to multicultural environments - Leadership; - Team spirit; - Strategic thinking; - Negotiation skills; - Capacity to coordinate and manage people, projects and budgets; - Experience in project management; - Adaptability and flexibility; 										
Digital competences											
Self – assessment Level	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center; padding: 2px;">Information processing</th><th style="text-align: center; padding: 2px;">Communication</th><th style="text-align: center; padding: 2px;">Content creation</th><th style="text-align: center; padding: 2px;">Security</th><th style="text-align: center; padding: 2px;">Problem solving</th></tr> </thead> <tbody> <tr> <td style="text-align: center; padding: 2px;">Experienced user</td><td style="text-align: center; padding: 2px;">Experienced user</td></tr> </tbody> </table>	Information processing	Communication	Content creation	Security	Problem solving	Experienced user				
Information processing	Communication	Content creation	Security	Problem solving							
Experienced user	Experienced user	Experienced user	Experienced user	Experienced user							
Driving licence(s)	B category										

Date: 16.07.2021

Kohalmi – Szabo Luminita – Doina
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