

Curriculum Vitae



Personal information

Name/ Surname

LUPEA IOANA MADALINA

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madalina.lupea@conpet.ro

Nationality

Romanian

Date of birth

28.03.1970

Civil Status

Married, two children (29 and 20 years old)

Period

15.06.2021- TO DATE

Capacity or position held

DEPUTY DIRECTOR GENERAL 2

Main activities and responsibilities

Organizes, coordinates and manages the Deputy Director General 2 structure by way of the subordinated entities with attributions and responsibilities in the following areas: prevention and protection, emergency situations, environmental protection, verification of works, pipelines, installation and equipment, integrity, European programs;
CONPET S.A. is the operator of the Crude oil National Transport System via pipelines

Name and address of the Employer

Period

11.08.2020- 14.02.2021

Occupation or position held

PROJECT MANAGER

Main activities and responsibilities

Duties in relation to the coordination, monitoring of the project activities, budget preparation and settlement of collaborative relationships with business partners, clients, beneficiaries and financiers;

Name and address of the Employer

SC LORAC IMPEX SRL

Period

17.02.2020- 01.08.2020

Occupation or position held

ADMINISTRATIVE DIRECTOR

Main activities and responsibilities

Preparation and implementation of the business plan
Survey and monitoring of the quality of the supplied services
Securing the proper business operation

Name and address of the Employer

SC IMPEX CRIS TIM SRL

Period

10.12.2019- .10.2020

Occupation or position held

SENIOR ADVISOR

Name and address of the Employer

PRAHOVA COUNTY COUNCIL

Type of activity and business sector

Public administration of district interest

Period

13.01.2017- 10.12.2020

Occupation or position held

PREFECT OF PRAHOVA COUNTY

Main activities and responsibilities	<p>Attributions regarding the management of the decentralized public services, maintenance of a climate of social calmness, prevention, monitoring and management of the emergency situations</p> <p>Attributions regarding the application and observance, at county level, of the Constitution, laws and all normative acts, as well as of public security.</p>
Name and address of the Employer	PREFECTURE OF PRAHOVA COUNTY - MINISTRY OF INTERNAL AFFAIRS
Type of activity and business sector	High Official - Government Representative in the territory
Period	01.08.2014- 13.01.2017
Occupation or position held	SUB-PREFECT OF PRAHOVA COUNTY
Main activities and responsibilities	<p>Attributions regarding the management of the decentralized public services, of the operative management of the Prefecture, as well as other attributions provided by law or assigned by the Ministry of Internal Affairs or by the Prefect;</p> <p>During 29.05. – 14.09.2016 SUB-PREFECT WITH ATTRIBUTIONS OF PREFECT</p>
Name and address of the Employer	PREFECTURE OF PRAHOVA COUNTY - MINISTRY OF INTERNAL AFFAIRS
Type of activity and business sector	High Official - Government Representative in the territory
Period	14.05.2014- 31.07.2014
Occupation or position held	LABOR INSPECTOR - executive public function (the Inspection Quality Auditing Body Unit
Main activities and responsibilities	<p>Actions of substantive and targeted inspection; settlement of the petitions regarding the breach of the legal provisions or other deficiencies in the activity of the Labor inspection personnel or in the labor territorial inspectorates;</p>
Name and address of the Employer	LABOR INSPECTION - INSPECTION QUALITY CONTROL BODY UNIT - INSPECTION QUALITY CONTROL BODY OFFICE - THE MINISTRY OF LABOR, FAMILY, SOCIAL PROTECTION AND ELDERLY
Type of activity and business sector	Specialized body of the central public administration subordinated to the Ministry of Labor, Family, Social Protection and Elderly, headquartered in Bucharest municipality
Period	01.02.2011- 30.04.2014
Occupation or position held	EXECUTIVE DIRECTOR
Main activities and responsibilities	Effective management of the human, technical, material, financial and informational resources in line with the company's policy and strategy;
Name and address of the Employer	SC BLUE COFFEE SERVICE SRL- Ploiesti- part of Aquila group (more than 2500 employees)
Type of activity and business sector	Import-export and distribution
Period	23.02.2009 - 01.02.2011
Occupation or position held	OPERATIONAL DIRECTOR
Main activities and responsibilities	<p>Planning, management and coordination of the company business, together with the Director General</p> <p>Formulation of the policies, management of the daily operations, as well as planning of the use of material and human resources;</p>
Name and address of the Employer	SC URBAN ELECTRIC SRL- PLOIESTI
Type of activity and business sector	Company specialized in civil and industrial constructions, installation, maintenance works,

	advisory services in the field of investments, project management and design;
Period	16.10.2008 -17.02.2009
Occupation or position held	OPERATIONAL DIRECTOR
Main activities and responsibilities	Planning, management and coordination of the company's business;
Name and address of the Employer	SC SERAPIS CONSULTING SRL- BRASOV
Type of activity and business sector	Company supplying professional services of property maintenance;
Period	01.11.2011-16.10.2008
Occupation or position held	DIRECTOR
Main activities and responsibilities	Securing the proper operation of the company, from technical and management point of view, in compliance with the policies and production strategy of the firm;
Name and address of the Employer	SC "OZTASAR" SRL PAULESTI, PRAHOVA
Type of activity and business sector	British capital company, with core business in the textile industry, with more than 3000 employees;
Period	01.06.1998– 01.11.2005
Occupation or position held	DIRECTOR GENERAL
Main activities and responsibilities	Provision of the general and operative management of the company;
Name and address of the Employer	SC "ROSTYLL MOD" SRL PAULESTI, PRAHOVA
Type of activity and business sector	British capital company, producer of textile confections, with over 2500 employees;
Period	01.07.1996 -01.06.1998
Occupation or position held	LEGAL ADVISOR
Main activities and responsibilities	Providing the proper deployment of the company's business in compliance with the legal norms and providing legal counseling to the company's units and their management;
Name and address of the Employer	SC "ROSTYLL MOD " SRL PAULESTI, PRAHOVA
Type of activity and business sector	British capital company, producer of textile confections
Period	01.10.1994 – 01.07.1996
Occupation or position held	PUBLIC PROSECUTOR WITHIN THE PUBLIC PROSECUTOR'S OFFICE ATTACHED TO PLOIESTI CITY COURT
Main activities and responsibilities	Enabling prosecution in the cases and by the observance of the conditions provided the law; management, coordination and monitoring of the criminal investigation activity of other criminal investigation bodies;
Name and address of the Employer	THE PUBLIC PROSECUTOR'S OFFICE ATTACHED TO PLOIESTI CITY COURT
Type of activity and business sector	Institution under the Public Ministry

Education and Training

Period	1990-1994
Qualification/diploma awarded	Bachelor of Laws, majoring in LEGAL SCIENCES, specialization: LAW,
Name and type of the education institution/training provider	FACULTY OF LAW - BUCHAREST UNIVERSITY
Period	2001-2008
Qualification/diploma awarded	MBA Certification - post-university studies: <ol style="list-style-type: none"> 1. Customer and supplier relations Management (marketing) - certificate 2. Competitive management - Certificate; 3. Financial management - Certificate; 4. Management of development and change 5. Resources Management
Name and type of the education institution/training provider	THE OPEN UNIVERSITY
MDRAP-National Agency of Public Officials ANAFP & l'Ecole Nationale D'Administration	Specialized professional development program for the occupation of public functions, corresponding to the Higher Public Officials category Seminar - „L`administration publique moderne et efficace”
OK Service National Training Center	ATTESTATION -command of Windows,Word, Excel, Access, Internet and Power Point CERTIFICATE - Professional training program „ HUMAN RESOURCES INSPECTOR”

Foreign Languages

English
Russian

Understanding				Speaking				Writing	
Listening		Reading		Spoken interaction		Spoken production		Writing	
C2	Proficient User	C2	Proficient User	C1	Proficient User	C1	Proficient User	C1	Proficient User
A1	Basic User	A2	Basic User	A1	Basic User	A1	Basic User	A2	Basic User

Skills and competences	<ul style="list-style-type: none"> - very good organizer, strategy-driven and result-oriented; - very good experience in the management of large trading companies, with very big number of employees; - outstanding negotiation skills in relation to employees, customers and institutions; - “Business Woman 2004 Trophy”; - capacity of understanding, ability to synthesize and assimilate in solutions the evolution of the current economic environment; - proficient communication skills; spontaneity, practical thinking; - quick analysis and problem solving under stress conditions; - highly adaptable; - intuitive and creative.
Driving licence	category B (1996)