

ECONOMIC OPERATOR

\_\_\_\_\_  
(title/name)

Registered at CONPET S.A. Ploiești headquarters  
no. \_\_\_\_/\_\_\_\_

### COVERING LETTER

To,

CONPET S.A.

Address: Conpet main headquarters, No.1-3, Anul 1848 street, Ploiești, Prahova,  
Romania  
Registry, ground-floor

Following the invitation no. \_\_\_\_\_ dated \_\_\_\_\_ in the tendering procedure for  
awarding the contract

\_\_\_\_\_  
(name of the procurement contract)

we, \_\_\_\_\_, shall send enclosed the following:  
(title /name of the tenderer/bidder)

1. The sealed package and clearly marked, containing, in original and in a number of \_\_\_\_ copies:
  - the offer;
  - the documentation accompanying the offer.

We hope that our offer is appropriate and will meet your requirements.

Date of completion \_\_\_\_\_

Yours truly,

*Economic Operator*

\_\_\_\_\_  
(authorised signature)

ECONOMIC OPERATOR

\_\_\_\_\_  
(title/name)

**STATEMENT OF ELIGIBILITY**

**(regarding the failure to comply with the situations provided by Art. 33 Para. (1) of the Rules of Internal Procurement Procedures of CONPET SA – rev.3)**

1. The undersigned, \_\_\_\_\_, authorized representative of \_\_\_\_\_,  
(title/name and office/adress of the candidate/economic operator)

hereby declare on my own responsibility, under the sanctions applied for forgery of public documents, that in the last five years I have not been convicted by final judgment of a court, for participation in activities of a criminal organization, corruption, fraud and/or for money laundering.

2. The undersigned declare that the information provided is complete and correct in every detail and understand that the Beneficiary has the right to ask, for verification and confirmation of declarations, statements and documents accompanying the offer, any additional information on our eligibility, as well as the experience, competence and resources we have.

3. The undersigned hereby authorize any institution, company, bank or other legal persons to provide information to the authorized representatives of CONPET SA, based in Ploiesti, No. 1-3, Anul 1848 street, on any technical and financial aspect related to our activity.

4. This statement is valid until \_\_\_\_\_  
(specify the expiry date of the tender validity period)

Date of completion \_\_\_\_\_

*Economic Operator*

\_\_\_\_\_  
(authorised signature)

ECONOMIC OPERATOR

\_\_\_\_\_  
(title/name)**DECLARATION****regarding the failure to comply with the situations provided by Art.33 Para. (2) of the Rules of Internal Procurement Procedures of CONPET SA – rev.3**The undersigned, \_\_\_\_\_, legal representative of  
(insert the name of the legal representative of the economic operator)\_\_\_\_\_, as bidder/subcontractant/third party supporter in (insert the name of the economic operator-legal person),  
the procedure for \_\_\_\_\_ for the procurement of \_\_\_\_\_  
(state the procedure)

(is inserted, as appropriate, the name, the service, or work and CPV code)

at the date of \_\_\_\_\_ organised by CONPET S.A. Ploiești, hereby  
(insert the date of submitting the offer)

declare on my own responsibility that our company has no members in the board of directors/governing or supervisory body and/or has no shareholders or associates persons who are husband/wife, relatives or in-laws up to the second degree inclusive of, or who is in commercial relations with persons holding decision-making positions within CONPET (persons who hold equity interests, shares of subscribed capital): Legal Advisor Anamaria Mihaela Dumitrache – Director General, Econ. Sanda Toader – Economic Director, Eng. Dan Buzatu – Head of Maintenance Development Unit, Eng. Anca Cîrlan – Maintenance Development Chief Engineer, Eng. Narcis Stoica - Head of Transport Operations Unit, Eng. Silviu Baci - Production Chief Engineer, Eng. Florina Popescu- Head of Procurement Department, Eng. Nicolae Stanciu – Head of Transport Programming, Exploitation Office, Legal adviser Ruxandra Miu – Head of Endorsement Office, Eng. Marian Tudor – Head of Rail Transport Office, Public Procurement Exp. Agripina Țircavu – Procurement Department, Coord. Laura Mihail – Procurement Department; Coord. Mariana Dinu – Rail Transport Programming, Exploitation Office, Eng. Bogdan Diaconeasa – Rail Transport Office, Legal adviser Diana Nitu – Endorsement Office, Public Procurement Exp. Alina Mînzicu – Procurement Department.

The Undersigned declare that the information provided is complete and correct in every detail and I understand that the company CONPET SA has the right to ask, for verification and compliance of statements any supporting documents that we have.

I understand that if this statement is not in compliance with reality I am liable for violation of criminal law regarding false statements.

*Economic Operator*\_\_\_\_\_  
(authorised signature)

ECONOMIC OPERATOR

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*(title/name)***DECLARATION****regarding the failure to comply with the situations provided by Art.33 Para. (3) of the Rules of Internal Procurement Procedures of CONPET SA – rev.3**The undersigned, \_\_\_\_\_,  
*(insert the name of the legal representative of the economic operator – tenderer legal person),*

in the quality of tenderer/candidate/competitor in the procedure of

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*(state the procedure)*procurement for \_\_\_\_\_  
*(is inserted, as appropriate, the name, the service, or work and CPV code),*at the date of \_\_\_\_\_ *(insert date)*, organised by CONPET S.A. Ploiesti,  
declare on my own responsibility that I understand that the Beneficiary **shall exclude from a procedure for awarding the procurement contract any bidder/candidate who is in any of the situations mentioned in this article.**

The undersigned, I certify the followings:

- I didn't face insolvency or liquidation proceedings in legal supervision or termination of service;
- I fulfilled my obligations to pay taxes and social security contributions to the budgets of the general consolidated budget, in accordance with the laws in force in Romania or in the country where I am established;
- In the last 2 (two) years I have fulfilled my contractual obligations properly and I have not prejudiced my beneficiaries, fact confirmed in the issued ascertaining document. In case I am declared winner, I understand that my refusal to sign the contract is assimilated to the situation in this paragraph;
- I have not been convicted in the last 3 (three) years, by final judgment of a court for an act which prejudiced professional ethics or for committing a professional error;
- I do not present false information and understand that, in case I do not submit the information requested by Conpet, in view of proving the fulfillment of the qualification criteria and/or tender compliance, I may be excluded from the procedure;
- I am not facing any other situation where Conpet could register damage to reputation or of any other kind;
- I understand that I may be excluded from the procedure if I record outstanding debts in Conpet accountancy.

The undersigned, I declare that the information provided is complete and correct in every detail and understand that the Beneficiary is entitled to ask in view of verification and confirmation of the statements, any evidence we have.

I understand that if this statement is inconsistent with the facts I am liable for violations of criminal law regarding false statements.

*Economic Operator,*

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*(authorised signature)*

ECONOMIC OPERATOR

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(title/name)**DECLARATION****regarding the failure to comply with the situations provided by Art.33 Para. (4) of the Rules of Internal Procurement Procedures of CONPET SA – rev.3**

The Undersigned,

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(insert the name of the legal representative of the economic operator – tenderer legal person),

in the quality of tenderer/candidate/competitor in the procedure of

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(state the procedure)

procurement for

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(is inserted, as appropriate, the name, the service, or work and CPV code),

at the date of \_\_\_\_\_ (insert date), organised by CONPET S.A. Ploiesti,

**declare on my own responsibility that I understand that the company CONPET SA has the right to exclude from a procedure for awarding a procurement contract any bidder/candidate who is in any of the situations mentioned in this article.**

The undersigned, I declare the followings:

- a) ☐ in the past two years I have developed trade relations with CONPET and I have not achieved a score less than 70 points in the "Chart for supplier's performance evaluation";
- b) ☐ in the past two years I have developed trade relations with CONPET and I have not received any „Chart for supplier's performance evaluation";
- c) ☐ I have procurement contracts in progress with CONPET and I do not record delays in the achievement thereof;
- d) ☐ Over the past two years I have not developed trade relations with CONPET.

*(will check the situation of the tenderer/ candidate/ competitor at the time of completion of the form)*

The undersigned, I declare that the information provided is complete and correct in every detail and understand that the Beneficiary is entitled to ask for verification and confirmation of the statements, any evidence we have.

I understand that if this statement is inconsistent with the facts I am liable for violations of criminal law regarding false statements.

*Economic Operator,*

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(authorised signature)

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*(title/name)***TECHNICAL PROPOSAL****1. List of leased tank cars:**

Nr. crt	Tank car number	Year of manufacture	Revision/repairs maturity	Other comments
1				
2				

**2. Revisions/repairs falling under the responsibility of the Lessor:**

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**3. Compliance with the requirements in the Scope of Work:**

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*Economic Operator,*

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*(authorised signature)*

ECONOMIC OPERATOR

\_\_\_\_\_  
(title/name)**BID FORM**To .....  
(name of the Lessee and full address)

Gentlemen,

1. Following the examination of the notice of invitation, the undersigned, representatives of the bidder \_\_\_\_\_, we hereby declare our availability, in accordance with the \_\_\_\_\_  
(title/name of the bidder)

provisions and requirements contained in the notice, **to lease 15 tank cars suitable and authorized for transport of gaseous hydrocarbon in liquefied mixture, NSA (Mixture C)** for the amount of \_\_\_\_\_ to which

VAT

(the amount in numbers and letters)

is added in percentage of \_\_\_\_\_

(the amount in numbers and letters)

The price per unit is of \_\_\_\_\_/tank car/day to which VAT is added

(the amount in numbers and letters)

in percentage of \_\_\_\_\_  
(the amount in numbers and letters)

2. We undertake to maintain this tender valid for a period of \_\_\_\_\_ days, respectively until the date of \_\_\_\_\_  
(duration in numbers and letters) (day/month/year)

and it shall remain binding upon us and may be accepted anytime before the expiry date.

3. Until the conclusion and signing of the procurement contract, this offer, along with your communication, declaring our offer winner, will constitute a binding contract between us.

4. Please note that:

☐ we will submit an alternative offer, whose details are presented in a separate tender form, clearly marked "alternative";

☐ we will not submit an alternative offer.

(tick the appropriate option)

5. We understand that you are not obliged to accept the bid with the lowest price or any other bid that you may receive.

Date \_\_\_\_/\_\_\_\_/\_\_\_\_

\_\_\_\_\_, in the quality of \_\_\_\_\_, legally authorized to sign the offer  
(signature)

for and on behalf of \_\_\_\_\_.

(title/name of the economic operator)

ECONOMIC OPERATOR

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*(title/name)***STATEMENT REGARDING MANDATORY CONTRACTUAL TERMS**

The undersigned, \_\_\_\_\_, legal representative of the trade company \_\_\_\_\_ hereby declare on my own responsibility that after analyzing the awarding documentation for the preparation and submission of tender for the procurement \_\_\_\_\_, I am aware of the contractual terms as specified in the contract of Section III.

I declare that, regarding the contract in Section III:

- ☐ I have no amendment proposals;  
☐ I have the following amendment proposals:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I understand that the offer submitted by us can be rejected as non-compliant if we make proposals to amend the mandatory contractual clauses, as they are set out in the awarding documents, which are obviously disadvantageous for CONPET SA, and although CONPET SA has informed us about this situation, we do not waive these proposals.

I understand that this statement is part of the bid submitted by the company I represent, offer with firm and binding character.

I declare, on my own responsibility, that should we be declared winners, we shall not have any objections, prior to the signing of the contract, to the mandatory contract clauses.

Date of completions: \_\_\_\_\_

*Economic Operator,*

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*(authorised signature)*



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(title/name)

**GENERAL INFORMATION**

1. Title/Name of the company: \_\_\_\_\_

2. Tax code: \_\_\_\_\_

3. Address of main headquarters: \_\_\_\_\_

4. Telephone: \_\_\_\_\_

5. Facsimile: \_\_\_\_\_

6. **E-mail:** \_\_\_\_\_

7. Registration Certificate: \_\_\_\_\_  
(number, date and place of registration)

8. IBAN code: \_\_\_\_\_

9. **Bank:** \_\_\_\_\_

10. Legal representative authorised  
to sign the contract: \_\_\_\_\_  
(name and first name)

11. Function: \_\_\_\_\_  
(Administrator/Director General)

12. Object of activity, by fields: \_\_\_\_\_  
(in accordance with the Statute)

13. Branch offices/ local branches,  
if necessary: \_\_\_\_\_  
(complete addresses, telephone/facsimile, registration certificate)

14. Main business market: \_\_\_\_\_

*Economic Operator,*

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(authorised signature)