

Name **CHIRIAC CRISTIANA**

Address Bucuresti

Telephone

e-mail

Nationality

#### **WORK EXPERIENCE**

**Period** July 1995 - to date

**Employer's Name and Address** Ministry of Energy, Medium and Small Enterprises and Business Environment

**Job title or position held** July 1995 - 2007 Counsellor  
2007 - November 2011 Head of Service – Directorate General of Legal and Institutional Relations (Rom. DGJRI)  
Nov. 2011 - to date; Legal Adviser DGJRI  
1997-1995 - Kinescopes Enterprise (Rom. Intreprinderea de Cinescoape), Electrofar Unit; S.C. Luxten S.A. - Head of workshop; S.C. Luxten S.A. – project manager

**Type of business and the business sector** Endorsement of normative acts, contracts, legal counselling

**Job title and position held** Legal adviser

**Main activities and responsibilities**

- Proposes for execution the draft normative acts initiated by the specialized directions resulted from the Government meetings, from the government program and the Ministry of Energy, Medium and Small Enterprises and Business Environment, from the laws enabling the Government to issue ordinances along the parliamentary vacation and from the legislative program advanced for the provision of the application of the Government policy in the related activity area, as well as for the improvement of the legislative framework;

- participates to the work meetings organized at the level of the Ministry of Energy, Medium and Small Enterprises and Business Environment upon the request of the direction's management;
- analyses the draft normative acts promoted by the specialized directions by virtue of law and in compliance with the normative acts in force;

- provides expert advice and assistance in the preparation of the documents relevant for institution representation, for defending the rights and conformant interests thereof in relation to the public authorities, institutions of any kind and any other legal or natural person, Romanian or foreign.

**EDUCATION AND  
FORMATION**

**Period** 2009-2010 Postgraduate Study - Contentious Administrative “Legal Career”

**Name and type of the educational establishment and organization providing training** “Dimitrie Cantemir” University

**Title of qualification/ diploma awarded**

**Classification Standard of the educational/training form** Diploma

**Period**

**1999-2004**

**Name and type of the educational establishment and organization providing training** Faculty of Law and Sociology, “Transilvania” University, Brasov

**Studied**

**Domain/Occupational**

**Aptitudes**

**Title of qualification/ diploma awarded** Bachelor of Arts (Law)/ Bachelor’s Degree: June 2004

**Classification Standard of the educational/training form** University Studies

**Period** **1972 – 1977**

**Name and type of the educational establishment and organization providing training** Bucharest University of Polytechnics - Chemical Engineering Faculty, TSCO specialization; engineer diploma

**Studied**

**Domain/Occupational**

**Aptitudes**

**Title of qualification/ diploma awarded**

**Classification Standard of the educational/training form**

**PERSONAL SKILLS AND COMPETENCES acquired throughout life and career, which are not necessarily acknowledged by a certificate or diploma**

- Professional training program “Expert in application of the harmonized legislation in industry and commerce” – 2006
- Professional training program “The Legal Adviser in the EU Accession Context” – 2005
- Member of the Legal Advisors College, legal advisor 2005
- Audit of the administrative acts compliance by way of the contentious administrative - 2004 National Institute of Administration
- The Conformity Assessment System - Federal Institute for Mineral Research and Testing - BAM; 2001
- Management courses – Priceton University Boston - 1991

**Native Language**

Romanian

**Known Foreign Languages**

English: good/good/good

\*reading skills

French: good/good/good

\*writing skills

\* speaking skills

**Skills and Competences**

Interpersonal communication skills;  
Resistance to intellectual effort;  
Negotiator Skills;  
Team Spirit;  
Analysis and Organization Capacity;  
Perseverance;  
Responsibility;  
Intuition.

**Skills and Competences**

PC MC Office (Word) - graduated the computer operators course

**Driving Licence**

B category

**CURRICULUM VITAE**