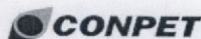




SC CONPET SA  
Str. Anul 1848 nr. 1-3, Ploiesti, 100559, Prahova, Romania  
Tel: +40-244-401360; fax: +40-244-516451  
e-mail: conpet@conpet.ro; web: www.conpet.ro  
Cod unic de inregistrare: R 1350020, Cod CAEN 4950  
Inregistrata la Registrul Comertului Prahova sub nr. 229/6/22.01.1991  
Capital social: subscris si varsat 28 569 842,40 lei



## Current Report no. 21/2014 as per Law no. 297/2004 and CNVM Regulation no. 1/2006

Date of the Report	17.09.2014
Name of the Issuing Entity	S.C. CONPET S.A. Ploiesti
Registered Offices	No. 1-3 , Anul 1848 Street, Ploiesti
Phone/Faximile/e-mail	0244/ 401360/ 516451/ 402385/ <a href="mailto:actionariat@conpet.ro">actionariat@conpet.ro</a>
Sole Registration Number	1350020
No. at the Trade Registry	J29/ 6/ 22.01.1991
Subscribed and Paid-Up Share Capital	28.569.842,40 Lei
Total no. of shares	8.657.528 nominative shares
The regulated market where the issued securities are being traded: B.V.B., I <sup>st</sup> Tier	

### Reporting significant events:

S.C. CONPET S.A. informs the investing public on the following important events to be reported:

**I. The Ordinary General Meeting Convening Notice (O.G.M.S.);**

**II. The Extraordinary General Meeting Convening Notice (E.G.M.S.)**

**I.O.G.M.S. is being convened for 23.10.2014 (in first call)/24.10.2014 (in second call), at 10 A.M., at the company's headquarters, in Ploiesti, no. 1 - 3, Anul 1848 Street. O.G.M.S. reference date: 13.10.2014. The registration date advanced by the Board of Administration: 10.11.2014.**

**The O.G.M.S. Convening Notice includes the following Agenda:**

1. The appointment of KPMG AUDIT SRL Bucharest as statutory auditor of the company and settlement of the duration of the statutory audit services – 2 years, regarding the auditing of the financial statements of the company for 2014 and 2015.
2. The Empowerment:
  - a) of the President of the Ordinary General Meeting of Shareholders to sign the OGMS Decision;
  - b) of the Chairman of the Board of Administration to update Annex 1 to the Articles of Incorporation with the statutory auditor's details and contract duration, as well as to enforce the OGMS Decision, as per the legal provisions;
  - c) of the General Director to perform the necessary diligence in order to register the OGMS Decision to the Trade Register Office attached to Prahova Court of Law and publish it in the



Official Gazette of Romania, Part IV, to register the updated form of the Articles of Incorporation regarding the financial auditor to the Trade Register Office attached to Prahova Court of Law, as well as to be granted the right to delegate, to another person, the proxy to perform the above-mentioned diligence.

3. Settlement of the date of **10.11.2014**, advanced by the Board of Administration, as Registration Date, serving at the identification of the shareholders who will be affected by OGMS Decision, in compliance with the provisions of Art. 238 paragraph. (1) of Law no. 297/ 2004 regarding the capital market and CNVM Regulation no. 1/2006.

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**II. EGMS is being convened for 23.10 .2014 (in first call)/24.10.2014 (in second call), at 10:30 A.M., at the company's headquarters, in Ploiesti, no. 1 - 3, Anul 1848 Street. EGMS reference date:13:10.2014. The registration date advanced by the Board of Administration: 10.11.2014.**

**The EGMS Convening Notice includes the following Agenda:**

1. Approval of the presentation, by the Board of Administration, of quarterly information regarding the procurement of goods, services and works with a value exceeding 500,000 Euro/purchase (for the goods and works procurement), respectively 100,000 Euro/purchase (for services procurement) and the implementation at company level, of a centralized public procurement monitoring system that will become operational starting 01.01.2015. The information shall be included in a report of the Board of Administration that is being uploaded on the company webpage on a quarterly basis. This report shall include information regarding the legal basis of the procurement, the undertaken procurement procedure, the scope of the procurement contract, amount and duration thereof. For the monitoring of the implementation of the centralized system shall be presented regular information regarding the process status.
2. Approval of the draft, by the Board of Administration, of an annual report regarding the status of the sponsorships awarded by the company and the publishing, on the company webpage, of the report drafted for last year, no later than the end of January.
3. Approval of the draft, by the Board of Administration, till the end of 2014, of the Development Strategy for 2015-2025, in conjunction with the Administration Plan drafted by the Board of Administration.
4. . The Empowerment:



- a) of the President of the Ordinary General Meeting of Shareholders to sign the EGMS Decision;
  - b) of the Chairman of the Board of Administration to update Annex 1 to the Articles of Incorporation with the statutory auditor's details and contract duration, as well as to enforce the EGMS Decision, as per the legal provisions;
  - c) of the General Director to perform the necessary diligence in order to register the EGMS Decision to the Trade Register Office attached to Prahova Court of Law and publish it in the Official Gazette of Romania, Part IV, as well as to be granted the right to delegate, to another person, the proxy to perform the above-mentioned diligence.
5. Settlement of the date of **10.11.2014**, advanced by the Board of Administration, as Registration Date, serving at the identification of the shareholders who will be affected by OGMS Decision, in compliance with the provisions of Art. 238 paragraph. (1) of Law no. 297/ 2004 regarding the capital market and CNVM Regulation no. 1/2006.

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We hereby attach the **OGMS and EGMS Convening Notices** for 21.10.2014 (24.10.2014).

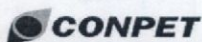
General Director  
Eng. Liviu Ilași  
S.s. Illegible, Stamp

Head of Investor Relations and Capital Market  
Ec. Bogdan Pînzariu  
S.s. Illegible





SC CONPET SA  
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e-mail: conpet@conpet.ro; web: www.conpet.ro  
Cod unic de inregistrare: R 1350020, Cod CAEN 4950  
Inregistrata la Registrul Comertului Prahova sub nr. J29/6/22.01.1991  
Capital social subscris si varsat 28 569 842,60 lei



## CONVENING NOTICE

### THE BOARD OF ADMINISTRATION OF S.C. CONPET S.A. Ploiesti

Headquartered in Ploiesti, no. 1-3, Anul 1848 Street, registered at the Trade Registry attached to Prahova Law Court under no. J29/6/1991, Sole Registration Number 1350020, with a subscribed and paid-in capital amounting 28,569,842.40 Lei, in compliance with the provisions of Law no. 31/1990 (Companies' Act), republished, further amendments and additions, of Law no. 297/2004 regarding the capital market, of CNVM Regulation no. 6/2009 and Articles of Incorporation of the company, pursuant to Telephone Note no.15/27.09.2014

### CONVENES

### THE ORDINARY GENERAL MEETING OF SHAREHOLDERS (OGMS)

For the date of **23.10.2014, 10:00 AM**, which will take place at the registered offices of the company in Ploiesti, no. 1-3, Anul 1848 Street, to which have the right to participate and vote only the persons acting as shareholders, respectively they are registered in the Shareholders' Registry held by S.C. DEPOZITARUL CENTRAL S.A. at the end of the reference date **13.10.2014**, with the following

### AGENDA:

1. The appointment of KPMG AUDIT SRL Bucharest as statutory auditor of the company and settlement of the duration of the statutory audit services – 2 years, regarding the auditing of the financial statements of the company for 2014 and 2015.
2. The Empowerment:
  - a) of the President of the Ordinary General Meeting of Shareholders to sign the OGMS Decision;
  - b) of the Chairman of the Board of Administration to update Annex 1 to the Articles of Incorporation with the statutory auditor's details and contract duration, as well as to enforce the OGMS Decision, as per the legal provisions;
  - c) of the General Director to perform the necessary diligence in order to register the OGMS Decision to the Trade Register Office attached to Prahova Court of Law and publish it in the Official Gazette of Romania, Part IV, to register the updated form of the Articles of Incorporation regarding the financial auditor to the Trade Register Office attached to Prahova Court of Law, as well as to be granted the right to delegate, to another person, the proxy to perform the above-mentioned diligence.
3. Settlement of the date of **10.11.2014**, advanced by the Board of Administration, as Registration Date, serving at the identification of the shareholders who will be affected by OGMS Decision, in compliance with the provisions of Art. 238 paragraph. (1) of Law no. 297/ 2004 regarding the capital market and CNVM Regulation no. 1/2006.

If at the first call the quorum conditions provided by the law and the Articles of Incorporation are not met, the Ordinary General Meeting of Shareholders is being convened for **24.10.2014**, with the same agenda, hour and venue.



One or more shareholders, representing, individually or together, at least 5% of the share capital has the right:

1) to introduce new items on the agenda of the Ordinary General Meeting of Shareholders, provided that each item be accompanied by a substantiation or a draft decision advanced for adoption by the general meeting. The requests are to be received by S.C. CONPET S.A. within 15 days as of the publication of the convening notice, namely 06.10.2014, 10:00 A.M.

2) to present draft decisions for the items included or proposed to be included on the agenda of the Ordinary General Meeting of Shareholders; the requests are to be received by S.C. CONPET S.A. within 15 days as of the publication of the convening notice, namely 06.10.2014, 10:00 A.M.

The requests regarding the introduction, on the O.G.M.S. agenda, of new items, as well as those related to draft decisions proposals for the items included or proposed to be included on the meeting agenda should be formulated in writing, in compliance with the above-mentioned terms, and shall be submitted by courier services with confirmation of receipt, straight to S.C. CONPET S.A. registry, in Ploiesti, no. 1-3 Anul 1848 Street, Prahova county, in closed envelope, with the mention: **BOA and GMS Secretariate Bureau – For the Ordinary General Meeting of Shareholders to be held on 23.10.2014” (Romanian version - “Biroul Secretariat C.A. si A.G.A. – Pentru Adunarea Generala Ordinara a Actionarilor din data de 02.09.2014”).** The requests will be accompanied by a copy of the valid Identity Card, signed certified true copy by the holder thereof, namely by the documentation asserting the legal representative capacity in case of legal persons, specified in the Executive Order no. 26/20.12.2012 issued by CNVM.

In case the act of exercising one's right to introduce new items on the agenda of the general meeting determines the amendment of the agenda of the published Convening Notice, the company will make all due diligence to republish the Convening Notice considering the revised (completed) Agenda, prior to the reference date **13.10.2014**.

The company shareholders, notwithstanding their participation quota to the share capital, have the right to address questions in writing regarding the items on the agenda of the meeting; these questions will be then submitted to the company registry in Ploiesti, no. 1-3, Anul 1848 Street, Prahova County, no later than 15.10.2014, 10:00 A.M., with the mention: **BOA and GMS Secretariate Bureau – For the Ordinary General Meeting of Shareholders dated 23.10.2014 (Romanian version - “Serviciul Relatii cu Piata de Capital, C.A., A.G.A. - Pentru Adunarea Generala Ordinara a Actionarilor din data de 23.10.2014”).** In order to identify the persons addressing questions, they will have to also attach to the request, copies of the documents asserting their identity.

The answers to the addressed questions will be published on the company website [www.conpet.ro](http://www.conpet.ro), section Info Shareholders/GMS Documents.

At the meeting may take part and vote only the shareholders registered at the Reference Date **13.10.2014**, in person or by representatives, based on a special power of attorney, as per the legal provisions.

The capacity of legal representative can be proved based on the documents stipulated in CNVM Executive Order no. 26/20.12.2012, namely the Confirmation of Company Details issued by the Trade Register Office, submitted in original or in certified true copy, or any other document, in original or certified true copy thereof issued by a competent authority of the State where the shareholder is legally incorporated, asserting the quality of legal representative; the documents asserting the quality of legal representative shall be issued with no more than 3 months prior to the publishing date of the OGMS Convening Notice.



The credit institutions performing custody services, empowered by the shareholder to take part and vote within OGMS must present a special power of attorney drafted as per CNVM Regulation no. 6/2009 and CNVM Executive Order no. 26/20.12.2012, signed by the said shareholder, accompanied by an affidavit given by the credit institution having received the empowerment to represent based on a power of attorney, wherefrom to appear that the credit institution performs custody services for the respective shareholder and the instructions stipulated in the special power of attorney are identical with the instructions mentioned in the SWIFT message received by the credit institution to vote on behalf of the respective shareholder.

The Special Power of Attorney form, available both in Romanian and English, can be obtained from the company headquarters and website [www.conpet.ro](http://www.conpet.ro), "Info Shareholders/GMS Documents" section, as of 22.09.2014, 10:00 P.M..

The Special Power of Attorney, together with the statement, both in original, signed and, as the case may be, stamped, accompanied by supporting documents (copy of shareholder's valid Identity Card in case of the natural persons, namely the documents asserting the capacity of legal representative in case of the legal persons), under penalty of losing the right to exercise one's vote during the meeting, must be submitted to the company's Registry in Ploiesti, no. 1-3, Anul 1848 street, Prahova County, in Romanian or English, with no more than 24 hours prior to the meeting, in closed envelope, with the mention: **"BOA and GMS Secretariate Bureau – For the Ordinary General Meeting of Shareholders on 23.10.2014 (Romanian version - "Serviciul Relatii cu Piata de Capital, C.A., A.G.A. - Pentru Adunarea Generala Ordinara a Actionarilor din data de 23.10.2014")**", namely no later than 22.10.2014, 10 A.M. The Special Power of Attorney and the requested documents can be also submitted by extended electronic signature, as per the provisions of Law no.455/2001 regarding the electronic signature, up to the above-mentioned date and time, to the e-mail address: [actionariat@conpet.ro](mailto:actionariat@conpet.ro), under the penalty stipulated in Art.125, paragraph 3 of Law no.31/1990, republished, further amendments and additions.

The shareholders registered at the Reference Date have the possibility to vote, by correspondence, prior to the general meeting, by using the Correspondence Voting Bulletin, made available as of 22.09.2014, 10:00 PM, at the company headquarters, or on the company website [www.conpet.ro](http://www.conpet.ro), "Info Shareholders/GMS Documents" section, both in Romanian and English.

The correspondence voting bulletins must be filled in and signed by the shareholders – natural persons and accompanied by a copy of the valid identity card, signed true copy by the holder thereof, respectively must be filled in and signed by the legal representative of the shareholder legal person, accompanied by the official documents asserting his capacity of legal representative.

The capacity of legal representative is proved based on the documents stipulated in CNVM Executive Order no. 26/20.12.2012, namely the Confirmation of Company Details issued by the Trade Register Office, submitted in original or in certified true copy, or any other document, in original or certified true copy thereof issued by a competent authority of the State where the shareholder is legally incorporated, asserting the quality of legal representative; the documents asserting the quality of legal representative shall be issued with no more than 3 months prior to the publishing date of the OGMS Convening Notice.

The credit institutions performing custody services, empowered by the shareholder to take part and vote within OGMS, must present a special power of attorney drafted as per CNVM Regulation no. 6/2009 and the Executive Order no. 26/20.12.2012 issued by CNVM, signed by the said shareholder, accompanied by an affidavit given by the credit institution having received



the empowerment to represent based on a power of attorney, wherefrom to appear that the credit institution performs custody services for the respective shareholder and the instructions stipulated in the special power of attorney are identical with the instructions mentioned in the SWIFT message received by the credit institution to vote on behalf of the respective shareholder.

The correspondence voting bulletins, accompanied by the legal documents, shall be submitted in original, in Romanian or English, by any kind of courier service, with confirmation of receipt, in closed envelope, with the mention: **"BOA and GMS Secretariate Bureau – For the Ordinary General Meeting of Shareholders on 23.10.2014 (Romanian version - "Serviciul Relatii cu Piata de Capital, C.A., A.G.A. - Pentru Adunarea Generala Ordinara a Actionarilor din data de 23.10.2014")"**), at S.C. CONPET S.A. headquarters, in Ploiesti, no. 1-3 Anul 1848 Street, Prahova County, in such a way as to be recorded to have been received at the company Registry no later than 22.10.2014, 10:00 A.M.. The voting bulletins that are not being received at the company Registry within the indicated time frames shall not be considered when determining the quorum and majority during the OGMS session.

As of 22.09.2014, 10:00 P.M., the documentation that is to be advanced to the general meeting, as well as the draft decision (available in Romanian and English), shall be at the disposal of the shareholders as per the legal provisions, both on the company website [www.conpet.ro](http://www.conpet.ro), section "Info Shareholders/GMS documents – OGMS/ 23.10.2014, as well as at the company headquarters, for review thereof. The shareholders can receive copies of the documents, upon request and against payment. Additional information can be obtained at S.C. CONPET S.A. Headquarters in Ploiesti, no. 1-3, Anul 1848 Street, **BOA and GMS Secretariate Bureau**, telephone/facsimile 0040-244-401.305, or telephone 0040-244-401.360, extension 2655, 2579, between 08:00 A.M. – 4:30 P.M., on the email address: [actionariat@conpet.ro](mailto:actionariat@conpet.ro).

**CHAIRMAN OF THE BOARD OF ADMINISTRATION**

**Dan WEILER**

S.s. Illegible

Stamp



## CONVENING NOTICE

### THE BOARD OF ADMINISTRATION OF S.C. CONPET S.A. Ploiesti

Headquartered in Ploiesti, no. 1-3, Anul 1848 Street, registered at the Trade Registry attached to Prahova Law Court under no. J29/6/1991, Sole Registration Number 1350020, with a subscribed and paid-in capital amounting 28,569,842.40 Lei, in compliance with the provisions of Law no. 31/1990 (Companies' Act), republished, further amendments and additions, of Law no. 297/2004 regarding the capital market, of CNVM Regulation no. 6/2009 and Articles of Incorporation of the company, based on the Telephone Note no. 15/17.09.2014,

### CONVENES

#### THE EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS (EGMS)

For the date of **23.10.2014, 10:30 AM**, which will take place at the registered offices of the company in Ploiesti, no. 1-3, Anul 1848 Street, to which have the right to participate and vote only the persons acting as shareholders, respectively they are registered in the Shareholders' Registry held by S.C. DEPOZITARUL CENTRAL S.A. at the end of the reference date **13.10.2014**, with the following

### AGENDA

1. Approval of the presentation, by the Board of Administration, of quarterly information regarding the procurement of goods, services and works with a value exceeding 500,000 Euro/purchase (for the goods and works procurement), respectively 100,000 Euro/purchase (for services procurement) and the implementation at company level, of a centralized public procurement monitoring system that will become operational starting 01.01.2015. The information shall be included in a report of the Board of Administration that is being uploaded on the company webpage on a quarterly basis. This report shall include information regarding the legal basis of the procurement, the undertaken procurement procedure, the scope of the procurement contract, amount and duration thereof. For the monitoring of the implementation of the centralized system shall be presented regular information regarding the process status.
2. Approval of the draft, by the Board of Administration, of an annual report regarding the status of the sponsorships awarded by the company and the publishing, on the company webpage, of the report drafted for last year, no later than the end of January.
3. Approval of the draft, by the Board of Administration, till the end of 2014, of the Development Strategy for 2015-2025, in conjunction with the Administration Plan drafted by the Board of Administration.
4. . The Empowerment:
  - a) of the President of the Extraordinary General Meeting of Shareholders to sign the EGMS Decision;

b) of the Chairman of the Board of Administration to update Annex 1 to the Articles of Incorporation with the statutory auditor's details and contract duration, as well as to enforce the EGMS Decision, as per the legal provisions;

c) of the General Director to perform the necessary diligence in order to register the EGMS Decision to the Trade Register Office attached to Prahova Court of Law and publish it in the Official Gazette of Romania, Part IV, as well as to be granted the right to delegate, to another person, the proxy to perform the above-mentioned diligence.

5. Settlement of the date of **10.11.2014**, advanced by the Board of Administration, as Registration Date, serving at the identification of the shareholders who will be affected by EGMS Decision, in compliance with the provisions of Art. 238 paragraph. (1) of Law no. 297/ 2004 regarding the capital market and CNVM Regulation no. 1/2006.

If, at the first call the quorum conditions provided by the law and the Articles of Incorporation are not met, the Extraordinary General Meeting of Shareholders is being convened for **24.10.2014**, with the same agenda, hour and venue.

One or more shareholders, representing, individually or together, at least 5% of the share capital has the right:

1) to introduce new items on the agenda of the Extraordinary General Meeting of Shareholders, provided that each item be accompanied by a substantiation or a draft decision advanced for adoption by the general meeting. The requests are to be received by S.C. CONPET S.A. within 15 days as of the publication of the convening notice, namely 06.10.2014, 10:00 A.M.

2) to present draft decisions for the items included or proposed to be included on the agenda of the Extraordinary General Meeting of Shareholders; the requests are to be received by S.C. CONPET S.A. within 15 days as of the publication of the convening notice, namely 06.10.2014, 10:00 A.M.

The requests regarding the introduction, on the E.G.M.S. agenda, of new items, as well as those related to draft decisions proposals for the items included or proposed to be included on the meeting agenda should be formulated in writing, in compliance with the above-mentioned terms, and shall be submitted by courier services with confirmation of receipt, straight to S.C. CONPET S.A. registry, in Ploiesti, no. 1-3 Anul 1848 Street, Prahova County, in closed envelope, with the mention: **BOA and GMS Secretariate Bureau – For the Extraordinary General Meeting of Shareholders to be held on 23.10.2014” (Romanian version - “Biroul Secretariat C.A. si A.G.A. – Pentru Adunarea Generala Ordinara a Actionarilor din data de 23.10.2014”).** The requests will be accompanied by a copy of the valid Identity Card, signed certified true copy by the holder thereof, namely by the documentation asserting the legal representative capacity in case of legal persons, specified in the CNVM Executive Order no. 26/20.12.2012.

In case the act of exercising one's right to introduce new items on the agenda of the general meeting determines the amendment of the agenda of the published Convening Notice, the company will make all due diligence to republish the Convening Notice considering the revised (completed) Agenda, prior to the reference date **13.10.2014**.

The company shareholders, notwithstanding their participation quota to the share capital, have the right to address questions in writing regarding the items on the agenda of the meeting; these questions will be then submitted to the company registry in Ploiesti, no. 1-3, Anul 1848 Street, Prahova County, no later than 15.10.2014, 10:00 A.M., with the mention: **BOA and GMS Secretariate Bureau – For the Ordinary General Meeting of Shareholders dated 23.10.2014 (Romanian version - “Serviciul Relatii cu Piata de Capital, C.A., A.G.A. - Pentru Adunarea Generala Ordinara a Actionarilor din data de 23.09.2014”).** In order to identify the persons



addressing questions, they will have to also attach to the request, copies of the documents asserting their identity.

The answers to the addressed questions will be published on the company website [www.conpet.ro](http://www.conpet.ro), section Info Shareholders/GMS Documents.

At the meeting may take part and vote only the shareholders registered at the Reference Date **13.10.2014**, in person or by representatives, based on a special power of attorney, as per the legal provisions.

The capacity of legal representative can be proved based on the documents stipulated in CNVM Executive Order no. 26/20.12.2012, namely the Confirmation of Company Details issued by the Trade Register Office, submitted in original or in certified true copy, or any other document, in original or certified true copy thereof issued by a competent authority of the State where the shareholder is legally incorporated, asserting the quality of legal representative; the documents asserting the quality of legal representative shall be issued with no more than 3 months prior to the publishing date of the EGMS Convening Notice.

The credit institutions performing custody services, empowered by the shareholder to take part and vote within EGMS must present a special power of attorney drafted as per CNVM Regulation no. 6/2009 and CNVM Executive Order no. 26/20.12.2012, signed by the said shareholder, accompanied by an affidavit given by the credit institution having received the empowerment to represent based on a power of attorney, wherefrom to appear that the credit institution performs custody services for the respective shareholder and the instructions stipulated in the special power of attorney are identical with the instructions mentioned in the SWIFT message received by the credit institution to vote on behalf of the respective shareholder.

The Special Power of Attorney form, available both in Romanian and English, can be obtained from the company headquarters and website [www.conpet.ro](http://www.conpet.ro), "Info Shareholders/GMS Documents" section, as of 22.09.2014, 10:00 P.M..

The Special Power of Attorney, together with the statement, both in original, signed and, as the case may be, stamped, accompanied by supporting documents (copy of shareholder's valid Identity Card in case of the natural persons, namely the documents asserting the capacity of legal representative in case of the legal persons), under penalty of losing the right to exercise one's vote during the meeting, must be submitted to the company's Registry in Ploiesti, no. 1-3, Anul 1848 street, Prahova County, in Romanian or English, with no more than 24 hours prior to the meeting, in closed envelope, with the mention: "**BOA and GMS Secretariate Bureau – For the Extraordinary General Meeting of Shareholders on 23.10.2014 (Romanian version - "Serviciul Relatii cu Piata de Capital, C.A., A.G.A. - Pentru Adunarea Generala Ordinara a Actionarilor din data de 23.10.2014")**", namely no later than 22.10.2014, 10.30 A.M. The Special Power of Attorney and the requested documents can be also submitted by extended electronic signature, as per the provisions of Law no.455/2001 regarding the electronic signature, up to the above-mentioned date and time, to the e-mail address: [actionariat@conpet.ro](mailto:actionariat@conpet.ro), under the penalty stipulated in Art.125, paragraph 3 of Law no.31/1990, republished, further amendments and additions.

The shareholders registered at the Reference Date have the possibility to vote, by correspondence, prior to the general meeting, by using the Correspondence Voting Bulletin, made available as of 22.09.2014, 10:00 PM, at the company headquarters, or on the company website [www.conpet.ro](http://www.conpet.ro), "Info Shareholders/GMS Documents" section, both in Romanian and English.



The correspondence voting bulletins must be filled in and signed by the shareholders – natural persons and accompanied by a copy of the valid identity card, signed true copy by the holder thereof, respectively must be filled in and signed by the legal representative of the shareholder legal person, accompanied by the official documents asserting his capacity of legal representative.

The capacity of legal representative is proved based on the documents stipulated in CNVM Executive Order no. 26/20.12.2012, namely the Confirmation of Company Details issued by the Trade Register Office, submitted in original or in certified true copy, or any other document, in original or certified true copy thereof issued by a competent authority of the State where the shareholder is legally incorporated, asserting the quality of legal representative; the documents asserting the quality of legal representative shall be issued with no more than 3 months prior to the publishing date of the EGMS Convening Notice.

The credit institutions performing custody services, empowered by the shareholder to take part and vote within EGMS, must present a special power of attorney drafted as per CNVM Regulation no. 6/2009 and the Executive Order no. 26/20.12.2012 issued by CNVM, signed by the said shareholder, accompanied by an affidavit given by the credit institution having received the empowerment to represent based on a power of attorney, wherefrom to appear that the credit institution performs custody services for the respective shareholder and the instructions stipulated in the special power of attorney are identical with the instructions mentioned in the SWIFT message received by the credit institution to vote on behalf of the respective shareholder.

The correspondence voting bulletins, accompanied by the legal documents, shall be submitted in original, in Romanian or English, by any kind of courier service, with confirmation of receipt, in closed envelope, with the mention: **“BOA and GMS Secretariate Bureau – For the Extraordinary General Meeting of Shareholders on 23.10.2014 (Romanian version - “Serviciul Relatii cu Piata de Capital, C.A., A.G.A. - Pentru Adunarea Generala Ordinara a Actionarilor din data de 23.10.2014”)**”, at S.C. CONPET S.A. headquarters, in Ploiesti, no. 1-3 Anul 1848 Street, Prahova County, in such a way as to be recorded to have been received at the company Registry no later than 22.10.2014, 10:30 A.M.. The voting bulletins that are not being received at the company Registry within the indicated time frames shall not be considered when determining the quorum and majority during the EGMS session.

As of 22.09.2014, 10:00 P.M., the documentation that is to be advanced to the general meeting, as well as the draft decision (available in Romanian and English), shall be at the disposal of the shareholders as per the legal provisions, both on the company website [www.conpet.ro](http://www.conpet.ro), section “Info Shareholders/GMS documents – EGMS/ 23.10.2014, as well as at the company headquarters, for review thereof. The shareholders can receive copies of the documents, upon request and against payment. Additional information can be obtained at S.C. CONPET S.A. Headquarters in Ploiesti, no. 1-3, Anul 1848 Street, **BOA and GMS Secretariate Bureau**, telephone/facsimile 0040-244-401.305, or telephone 0040-244-401.360, extension 2655, 2579, between 08:00 A.M. – 4:30 P.M., on the email address: [actionariat@conpet.ro](mailto:actionariat@conpet.ro).

**CHAIRMAN OF THE BOARD OF ADMINISTRATION**

**Dan WEILER**

S.s. Illegible

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